LICENSING, APPEALS AND COMPLAINTS COMMITTEE

Minutes of a meeting of the Licensing, Appeals and Complaints Committee of South Norfolk Council held at South Norfolk House, Long Stratton on Thursday 13 December 2012 at 10.00 am.

Committee Members Present: Councillors R Savage (Chairman), T Lewis, A Pond, S Thomson and G Walden

Officers in Attendance: Mr Nigel Brims – the Legal Advisor, the Head of Environmental Services (Bob Wade), the Housing Options Team Leader (Elizabeth Murphy), the Homelessness Officer (Thelma Brown) and the Democratic Services Team Leader (Claire White)

612 MINUTES OF THE MEETING HELD ON 3 JULY 2012

The minutes of the meeting held on 3 July 2012 were confirmed as correct and signed by the Chairman.

613 UPDATE AND AMENDMENT TO OFFICER APPOINTMENTS

Members considered the report of the Head of Environmental Services which sought the formal appointment of officers to carry out duties in accordance with the Health and Safety at Work Act 1974.

The Head of Environmental Services explained that the Director of Development and Environment and other officers who carried out enforcement duties under the Health and Safety at Work Act 1974, were required to be formally appointed to carry out those duties by the Licensing Appeals and Complaints Committee.

Members noted that in future it was proposed that the Director of Development and Environment had delegated powers to make minor changes to appointment documents, however, new appointments would still need to be confirmed by the Committee.

RESOLVED: To:

1. Appoint and indemnify all officers as requested at paragraph 3 of the report;
2. Delegate to the Director of Development and Environment, the power to make any minor changes to appointment documents, for example name changes of officers, revoke and re-issue warrants, and take all other steps required to carry out these functions of the Council.
614 EXCLUSION OF THE PUBLIC AND PRESS

It was proposed, seconded and

RESOLVED: that under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 Schedule 12A of the Act (as amended).

615 REVIEW OF HOUSING DECISION

(The appellants were not in attendance).

The Chairman welcomed the homelessness officers to the meeting and outlined the process to be followed for the appeal. It was noted that the appellants had advised the Council that they would not be in attendance and officers had made them aware that the review would proceed in their absence.

The Housing Options Team Leader and the Homelessness Officer outlined the Council’s case and stated that, as the appellants held a current tenancy they were no longer deemed as homeless.

After officers had responded to a number of questions, the Panel concluded that the appellants were no longer homeless and the Council had no duty owed.

RESOLVED: that the appeal be dismissed as the appellant was no longer homeless.

(The meeting closed at 10.20 am)

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Chairman