



The Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012

Notice of Private Meeting

Regulation 5 of the Local Authorities (Executive Arrangements) Meetings and Access to Information (England) Regulations 2012 requires 28 clear days notice to be published of the intention to hold a meeting of a decision-making body in private.

Regulation 5 (6) allows, that with the agreement of the Chairman of the relevant Scrutiny Committee, a meeting may be held in private where publication in accordance with Regulation 5 is impracticable.

The Chairman of the Scrutiny Committee has agreed that the following items can be considered in private session at the Cabinet meeting on 19 March 2018:

- **Telephony Project**
This report will consider the options and will seek delegated authority to award the contract to deliver a new telephony system.
- **Leisure Principles and Strategy**
This report will consider the principles and development of the leisure service and approval will be sought for the adoption of the draft leisure strategy.

These reports will be exempt on the grounds that they contain commercially sensitive information (by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

These reports cannot wait until the next meeting of the Cabinet on 30 April, because:

- The new contract for the telephony system needs to have been awarded before 30 April 2018, as the current arrangements will shortly cease

- The Leisure Principles and Strategy is required to take effect from 1 April 2018, to ensure a new policy framework is in place for the new financial year

Notice is therefore hereby given under Regulation 5(7) to hold part of a meeting of the Cabinet on Monday 19 March 2018 in private, to consider part of the report entitled Leisure Principles and Draft Strategy, and the report entitled Telephony Project.

**The Monitoring Officer, South Norfolk Council, South Norfolk House,
Cygnet Court, Long Stratton, Norwich NR15 2XE**