Licensing and Gambling Acts Sub-Committee

Members of the Committee:

Cllr D Goldson (Chairman)
Cllr V Bell
Cllr P Hardy

Agenda

Date
Friday 5 October 2018

Time
10.00 am

Place
Council Chamber
South Norfolk House
Cygnet Court
Long Stratton Norwich
NR15 2XE

Contact
Sue Elliott
tel (01508) 533869
South Norfolk District Council
Cygnet Court
Long Stratton Norwich
NR15 2XE

Email: democracy@s-norfolk.gov.uk
Website: www.south-norfolk.gov.uk

If you have any special requirements in order to attend this meeting, please let us know in advance
Large print version can be made available
1. To report apologies for absence and identify substitute voting members (if any);

2. To deal with any items of business the Chairman decides should be considered as matters of urgency pursuant to Section 100B (4) (b) of the Local Government Act, 1972. [Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.];

3. To receive Declarations of Interest from Members;
   (Please see guidance form and flow chart attached to the agenda page 3)

4. Application for a New Premises Licence;
   (Papers attached page 5)
   - Premises: Wymondham Sports Bar & Club,
     Town Green, Wymondham, NR18 0PN
     (appendix 1 – page 13)
     (appendix 2 – page 27)
   - Applicant: Mr Michael Francis
     (appendix 3 – page 29)
     (appendix 4 – page 35)
     (appendix 5 – page 37)
     (appendix 6 – page 41)
     (appendix 7 – page 43)
     (appendix 8 – page 71)
     (appendix 9 – page 75)
     (appendix 10 – page 79)

   Members of Committee and Accreditation details:

<table>
<thead>
<tr>
<th>Members of Licensing, Appeals &amp; Standards Committee</th>
<th>Expiry of training accreditation - Taxi</th>
<th>Expiry of training accreditation - Licensing Act 2003</th>
<th>Expiry of training accreditation - Homelessness</th>
<th>Expiry of training accreditation - Scrap Metal Act 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Cllr V</td>
<td>22/05/19</td>
<td>22/05/19</td>
<td>05/06/19</td>
<td>22/05/19</td>
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<td>Dewsbury Cllr M</td>
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<td>22/05/19</td>
<td>05/06/19</td>
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<td>Not trained</td>
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<td>22/05/19</td>
<td>05/06/19</td>
<td>22/05/19</td>
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<td>22/05/19</td>
<td>22/05/19</td>
<td>05/06/19</td>
<td>22/05/19</td>
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<tr>
<td>Kemp Cllr C</td>
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<td>Expired</td>
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</tr>
<tr>
<td>Hardy Cllr P</td>
<td>12/07/19</td>
<td>12/07/19</td>
<td>05/06/19</td>
<td>Expired</td>
</tr>
<tr>
<td>Hornby Cllr J</td>
<td>Expired</td>
<td>Expired</td>
<td>Not trained</td>
<td>Not trained</td>
</tr>
<tr>
<td>Mason Billig Cllr K</td>
<td>Expired</td>
<td>Not trained</td>
<td>Not trained</td>
<td>Not trained</td>
</tr>
<tr>
<td>Palmer Cllr T</td>
<td>12/07/19</td>
<td>12/07/19</td>
<td>Expired</td>
<td>Expired</td>
</tr>
<tr>
<td>Pond Cllr A</td>
<td>22/05/19</td>
<td>22/05/19</td>
<td>05/06/19</td>
<td>22/05/19</td>
</tr>
<tr>
<td>Savage Cllr J</td>
<td>12/07/19</td>
<td>12/07/19</td>
<td>05/06/19</td>
<td>Expired</td>
</tr>
<tr>
<td>Wilby Cllr J</td>
<td>12/07/19</td>
<td>12/07/19</td>
<td>05/06/19</td>
<td>Expired</td>
</tr>
<tr>
<td>Worsley Cllr K</td>
<td>22/05/19</td>
<td>22/05/19</td>
<td>05/06/19</td>
<td>22/05/19</td>
</tr>
</tbody>
</table>
DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

<table>
<thead>
<tr>
<th>Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the interest directly:</td>
</tr>
<tr>
<td>1. affect yours, or your spouse / partner’s financial position?</td>
</tr>
<tr>
<td>2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?</td>
</tr>
<tr>
<td>3. Relate to a contract you, or your spouse / partner have with the Council</td>
</tr>
<tr>
<td>4. Affect land you or your spouse / partner own</td>
</tr>
<tr>
<td>5. Affect a company that you or your partner own, or have a shareholding in</td>
</tr>
</tbody>
</table>

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

<table>
<thead>
<tr>
<th>Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the interest not related to any of the above? If so, it is likely to be another interest. You will need to declare the interest, but may participate in discussion and voting on the item.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.</td>
</tr>
</tbody>
</table>

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF. PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE.
DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

What matters are being discussed at the meeting?

Do any relate to an interest I have?

A Have I declared it as a pecuniary interest?

OR

B Does it directly affect me, my partner or spouse’s financial position, in particular:
- employment, employers or businesses;
- companies in which they are a director or where they have a shareholding of more than £25,000 face value or more than 1% of nominal share holding;
- land or leases they own or hold;
- contracts, licenses, approvals or consents.

Pecuniary Interest

YES

The interest is pecuniary – disclose the interest, withdraw from the meeting by leaving the room. Do not try to improperly influence the decision.

If you have not already done so, notify the Monitoring Officer to update your declaration of interests.

Related pecuniary interest

YES

The interest is related to a pecuniary interest. Disclose the interest at the meeting. You may make representations as a member of the public, but then withdraw from the room.

Does the matter indirectly affects or relates to a pecuniary interest I have declared, or a matter noted at B above?

NO

Other Interest

YES

The interest is not pecuniary nor affects your pecuniary interests. Disclose the interest at the meeting. You may participate in the meeting and vote.

Have I declared the interest as an other interest on my declaration of interest form? OR

Does it relate to a matter highlighted at B that impacts upon my family or a close associate? OR

Does it affect an organisation I am involved with or a member of? OR

Is it a matter I have been, or have lobbied on?

NO

You are unlikely to have an interest. You do not need to do anything further.
Application for a new premises licence
Wymondham Sports Bar & Club, Town Green, Wymondham, NR18 0PN

CONTACT
Amanda Cox – 01508 533621
acox@s-norfolk.gov.uk
1. Introduction

1.1 The purpose of this report is to determine an application that has been made by Mr Michael Francis for a new premises licence for Wymondham Sports Bar & Club, Town Green, Wymondham, Norfolk. Relevant representations have been made regarding this application.

1.2 Given the above, the application must be determined by a hearing of the Licensing and Gambling Acts Sub Committee.

1.3 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives
  - the prevention of crime and disorder;
  - public safety;
  - the prevention of public nuisance;
  - the protection of children from harm

- the representations (including supporting information) presented by all parties
- the Revised Guidance issued under section 182 of the Licensing Act 2003
- South Norfolk Council’s Statement of Licensing Policy published in January 2016

2. Background

2.1 South Norfolk Council is the authority responsible for issuing licences within the district under the Licensing Act 2003, which came into effect on the 24 November 2005.

2.2 Since the Licensing Act 2003 came into effect, further legislative amendments have been made through the Live Music Act 2012 and the Deregulation Act 2015.
3. Proposals

3.1 An application was made on Monday 13th August 2018 by Mr Michael Francis for Wymondham Sports Bar & Club, Town Green, Wymondham. The application form is attached as Appendix 1 and the proposed plan of the premises is attached as Appendix 2.

The application seeks to supersede the existing club premises certificate (CPA0044). A copy of the club premises certificate is attached as Appendix 3 for information purposes.

The application requests the following licensable activities:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Days</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Live Music – Indoors</td>
<td>Monday – Saturday</td>
<td>12:00 – 23:30</td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>12:00 – 22:00</td>
</tr>
<tr>
<td>Recorded Music – Indoors</td>
<td>Monday – Thursday</td>
<td>12:00 – 00:00</td>
</tr>
<tr>
<td></td>
<td>Friday – Saturday</td>
<td>12:00 – 00:30</td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>12:00 – 23:00</td>
</tr>
<tr>
<td>Late Night Refreshment – Indoors</td>
<td>Monday – Thursday</td>
<td>23:00 – 00:00</td>
</tr>
<tr>
<td></td>
<td>Friday – Saturday</td>
<td>23:00 – 00:30</td>
</tr>
<tr>
<td>Supply of alcohol – Consumption on</td>
<td>Monday – Thursday</td>
<td>12:00 – 23:30</td>
</tr>
<tr>
<td></td>
<td>Friday – Saturday</td>
<td>12:00 – 00:00</td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>12:00 – 22:30</td>
</tr>
<tr>
<td>Hours open to the public</td>
<td>Monday – Thursday</td>
<td>12:00 – 00:00</td>
</tr>
<tr>
<td></td>
<td>Friday – Saturday</td>
<td>12:00 – 00:30</td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>12:00 – 23:00</td>
</tr>
</tbody>
</table>
3.2 A representation has been received from Wymondham Town Council in regard to the timings for recorded music on Friday and Saturday evenings. A copy of the representation is attached as Appendix 4.

3.3 A representation has been received from The Licensing Team at Norfolk Constabulary in regard to a record of reports received and engagement involving Police Licensing Team. A copy of the representation is attached as Appendix 5.

3.4 A representation has been received from the Planning Department in regard to a planning restriction on operating hours. A copy of this representation is attached as Appendix 6. The applicant has advised of his intention to submit an application to the Planning Department to amend the hours accordingly.

3.5 Nine letters of objection have been received from local residents with regard to the licensing objectives of the prevention of crime and disorder, the prevention of public nuisance and public safety. Copies of the representations are attached as Appendix 7 and a map highlighting the location of properties for those residents raising an objection as Appendix 8.

3.6 Appendix 9 details the hours presently licensed for other premises within the town of Wymondham for your information.

3.7 The application for a new premises licence must be determined by a hearing of the Licensing Sub-Committee, as under the Act, determination may not be delegated to officer level. This determination should only be made in relation to received representations relevant to the content of this application, the four licensing objectives, the Revised Guidance issued under Section 182 of the Licensing Act 2003 and South Norfolk Council’s Statement of Licensing Policy published in January 2016.


4.1 The Revised Guidance issued under section 182 of the Licensing Act 2003 Section 9.45 states:

"Where businesses have indicated, when applying for a licence under the 2003 Act, that they have also applied for planning permission or that the intend to do so, licensing committees and officers should consider discussion with their planning counterparts prior to determination with the aim of agreeing mutually acceptable operating hours and scheme designs”.

4.2 A copy of the relevant section of the Statement of Licensing Policy is attached as Appendix 10.
4.3 The Licensing Act 2003 has been amended by the Live Music Act 2012 and Deregulation Act 2015 so that a licence is not required to stage a performance of live music, or the playing of recorded music if:

Live music: no licence is required for:

- A performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
- A performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- A performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.

Recorded music: no licence is required for:

- Any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

5. Other options (if necessary)

5.1 The authority must, having regard to the application and any relevant representations, take such of the steps mentioned below (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are –

(a) To grant the licence subject –

(i) to the conditions mentioned in subsection (2)(a) modified to such extent as the authority considers [appropriate] for the promotion of the licensing objectives, and
(ii) any conditions which must under section 19, 20 or 21 be include in the licence;
(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
(c) to refuse to specify a person in the licence as the premises supervisor;
(d) to reject the licence

5.2 There is a right of appeal to the Magistrates Court within 21 days.

6. Recommendation

6.1 The Sub-Committee is expected to come to its determination based on an assessment of the evidence on both the risks and benefits for or against making the determination, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

6.2 The Sub-Committee must make its determination within the period of five working days beginning with the day or the last day on which the hearing was held.

6.3 Where a licensing authority determines an application, it must notify the determination and its reason of making it to –
(a) the holder of the licence
(b) the applicant
(c) any person who has made relevant representations, and
(d) the chief officer of police for the police area (or each police area) in which the premises are situated
Appendices

Appendix 1  -  Copy of new premises licence application
Appendix 2  -  Plan of the premises
Appendix 3  -  Copy of club premises certificate CPA0044
Appendix 4  -  Representation from Wymondham Town Council
Appendix 5  -  Representation from The Licensing Team at Norfolk Constabulary
Appendix 6  -  Representation from Planning Department
Appendix 7  -  Objections received from local residents
Appendix 8  -  Map highlighting the location of properties for those residents raising an objection
Appendix 9  -  Table of licensable hours for premises within Wymondham Town Centre
Appendix 10  -  Statement of Licensing Policy extract
Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mr Michael Francis

(insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description
1 Town Green

<table>
<thead>
<tr>
<th>Post town</th>
<th>Wymondham</th>
<th>Postcode</th>
<th>NR18 0PN</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Telephone number at premises (if any)</th>
<th>01953 602 318</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-domestic rateable value of premises</td>
<td>£ 93,000</td>
</tr>
</tbody>
</table>

Part 2 – Applicant details

Please state whether you are applying for a premises licence as:

a) an individual or individuals *
   X please complete section (A)

b) a person other than an individual *
   i) as a limited company/limited liability partnership
      please complete section (B)
   ii) as a partnership (other than limited liability)
       please complete section (B)
   iii) as an unincorporated association or
       please complete section (B)
   iv) other (for example a statutory corporation)
       please complete section (B)

c) a recognised club
   please complete section (B)

d) a charity
   please complete section (B)

e) the proprietor of an educational establishment
   please complete section (B)

f) a health service body
   please complete section (B)

g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an
   please complete section (B)
independent hospital in Wales

(a) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England

h) the chief officer of police of a police force in England and Wales

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
I am making the application pursuant to a statutory function or a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

<table>
<thead>
<tr>
<th>Mr X</th>
<th>Mrs</th>
<th>Miss</th>
<th>Ms</th>
<th>Other Title (for example, Rev)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Surname

Francis

First names

Michael

Date of birth

01/10/1969

I am 18 years old or over

Please tick yes

Nationality

English

Current residential address if different from premises address

79 Melton Road

Post town

Wymondham

Postcode

NR18 1DE

Daytime contact telephone number

07738551561

E-mail address (optional)


SECOND INDIVIDUAL APPLICANT (if applicable)

<table>
<thead>
<tr>
<th>Mr</th>
<th>Mrs</th>
<th>Miss</th>
<th>Ms</th>
<th>Other Title (for example, Rev)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Surname

First names

Date of birth

I am 18 years old or over

Please tick yes

Nationality

Current postal address if different from premises address

Post town

Postcode

Daytime contact telephone number

E-mail address (optional)


(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name

14
Aggregate

Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start? 15/08/2021

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises (please read guidance note 1) Premises was previously operating as a club with a Club Certificate for the Wymondham Snooker Club. However venue has now evolved and is operating more as a Bar open to the public. The intention is to continue holding a membership scheme to control the customers attending.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) Please tick all that apply

a) plays (if ticking yes, fill in box A)
b) films (if ticking yes, fill in box B)
c) indoor sporting events (if ticking yes, fill in box C)
d) boxing or wrestling entertainment (if ticking yes, fill in box D)
e) live music (if ticking yes, fill in box E) X
f) recorded music (if ticking yes, fill in box F) X
g) performances of dance (if ticking yes, fill in box G)
h) anything of a similar description to that falling within (a), (f) or (g) (if ticking yes, fill in box H)

In all cases complete boxes K, L, and M

Provision of late night refreshment (if ticking yes, fill in box i)
### Supply of alcohol (if ticking yes, fill in box J)

#### Plays

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
<th>Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td></td>
<td></td>
<td>Please give further details here (please read guidance note 4)</td>
</tr>
<tr>
<td>Tue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td></td>
<td></td>
<td>State any seasonal variations for performing plays (please read guidance note 5)</td>
</tr>
<tr>
<td>Thur</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri</td>
<td></td>
<td></td>
<td>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the columns on the left, please list (please read guidance note 6)</td>
</tr>
<tr>
<td>Sat</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Films

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
<th>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td></td>
<td></td>
<td>Please give further details here (please read guidance note 4)</td>
</tr>
<tr>
<td>Tue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td></td>
<td></td>
<td>State any seasonal variations for the exhibition of films (please read guidance note 5)</td>
</tr>
<tr>
<td>Thur</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri</td>
<td></td>
<td></td>
<td>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to...</td>
</tr>
</tbody>
</table>

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16
### Indoor sporting events

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td></td>
<td></td>
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<tr>
<td>Thur</td>
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<tr>
<td>Fri</td>
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<tr>
<td>Sat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Please give further details (please read guidance note 4)*

*State any seasonal variations for indoor sporting events (please read guidance note 5)*

*Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)*

---

### Boxing or wrestling entertainments

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Will the boxing or wrestling entertainment take place indoors or outdoors or both? Please tick (please read guidance note 3)*

*Indoors*  
*Outdoors*  
*Both*

*Please give further details here (please read guidance note 4)*
<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
<th>Live music</th>
<th>Will the performance of live music take place</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Standard days and timings (please read guidance note 7)</td>
<td>indoors or outdoors or both – please tick (please read guidance note 3)</td>
</tr>
<tr>
<td>Mon</td>
<td>12:00</td>
<td>23:30</td>
<td>Please give further details here (please read guidance note 4)</td>
<td>indoors or outdoors or both – please tick (please read guidance note 3)</td>
</tr>
<tr>
<td>Tue</td>
<td>12:00</td>
<td>23:30</td>
<td>Live music is more or less exclusive to weekends.</td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td>12:00</td>
<td>23:30</td>
<td>State any seasonal variations for the performance of live music (please read guidance note 5)</td>
<td></td>
</tr>
<tr>
<td>Thur</td>
<td>12:00</td>
<td>23:30</td>
<td>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</td>
<td></td>
</tr>
<tr>
<td>Fri</td>
<td>12:00</td>
<td>23:30</td>
<td>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</td>
<td></td>
</tr>
<tr>
<td>Sat</td>
<td>12:00</td>
<td>23:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun</td>
<td>12:00</td>
<td>22:00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Indoor or Outdoor Options

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>12.00</td>
<td>00.00</td>
</tr>
<tr>
<td>Tue</td>
<td>12.00</td>
<td>00.00</td>
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<tr>
<td>Wed</td>
<td>12.00</td>
<td>00.00</td>
</tr>
<tr>
<td>Thu</td>
<td>12.00</td>
<td>00.00</td>
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<tr>
<td>Fri</td>
<td>12.00</td>
<td>00.30</td>
</tr>
<tr>
<td>Sat</td>
<td>12.00</td>
<td>00.30</td>
</tr>
<tr>
<td>Sun</td>
<td>12.00</td>
<td>00.30</td>
</tr>
</tbody>
</table>

Please give further details here (please read guidance note 4)

### Non-Standard Timings

Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left. Please list (please read guidance note 6)

---

### Performance of Dance

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>12.00</td>
<td>00.00</td>
</tr>
<tr>
<td>Tue</td>
<td>12.00</td>
<td>00.00</td>
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<tr>
<td>Wed</td>
<td>12.00</td>
<td>00.00</td>
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<tr>
<td>Thu</td>
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<tr>
<td>Fri</td>
<td>12.00</td>
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<tr>
<td>Sat</td>
<td>12.00</td>
<td>00.30</td>
</tr>
<tr>
<td>Sun</td>
<td>12.00</td>
<td>00.30</td>
</tr>
</tbody>
</table>

Please give further details here (please read guidance note 4)

State any seasonal variations for the performance of dance (please read guidance note 5)

Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left. Please list (please read guidance note 6)
### Anything of a similar description to that falling within (e), (f) or (g)

**Standard days and timings (please read guidance note 7)**

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td></td>
<td></td>
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<tr>
<td>Tue</td>
<td></td>
<td></td>
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<tr>
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<td></td>
<td></td>
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<tr>
<td>Sun</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please give a description of the type of entertainment you will be providing.

**Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)**

<table>
<thead>
<tr>
<th>Indoors</th>
<th>Outdoors</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Please give further details here (please read guidance note 4)**

**State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)**

### Late night refreshment

**Standard days and timings (please read guidance note 7)**

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>2300</td>
<td>00:00</td>
</tr>
<tr>
<td>Tue</td>
<td>23.00</td>
<td>00.00</td>
</tr>
<tr>
<td>Wed</td>
<td>23.00</td>
<td>00.00</td>
</tr>
</tbody>
</table>

**Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)**

<table>
<thead>
<tr>
<th>Indoors</th>
<th>Outdoors</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>X</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Please give further details here (please read guidance note 4)**

**State any seasonal variations for the provision of late night refreshment (please read guidance note 5)**

<table>
<thead>
<tr>
<th>Indoors</th>
<th>Outdoors</th>
<th>Both</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6).

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>1200</td>
<td>2330</td>
</tr>
<tr>
<td>Tue</td>
<td>1200</td>
<td>2330</td>
</tr>
<tr>
<td>Wed</td>
<td>1200</td>
<td>2330</td>
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<td>Thur</td>
<td>1200</td>
<td>2330</td>
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<td>Fri</td>
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<tr>
<td>Sat</td>
<td>1200</td>
<td>0000</td>
</tr>
<tr>
<td>Sun</td>
<td>1200</td>
<td>2230</td>
</tr>
</tbody>
</table>

Will the supply of alcohol be for consumption – please tick (please read guidance note 7):
- On the premises [ ]
- Off the premises [ ]
- Both [ ]

State any seasonal variations for the supply of alcohol (please read guidance note 5)

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6).

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name: Ryan Parfitt
Date of birth: 05/07/1994
Address: 36 Park Close, Wymondham, NR18 9BA
Postcode: NR18 9BA
Personal licence number (if known): 18/00516
Issuing licensing authority (if known): SNC
Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

<table>
<thead>
<tr>
<th>Hours premises are open to the public</th>
<th>State any seasonal variations (please read guidance note 5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard days and timings (please read guidance note 7)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Day</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>12:00</td>
<td>00:00</td>
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<tr>
<td>Tue</td>
<td>12:00</td>
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<tr>
<td>Sun</td>
<td>12:00</td>
<td>23:30</td>
</tr>
</tbody>
</table>

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 8).

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Staff will be trained in relation to the sale of alcohol and a record of this training will be kept at the premises and available to Police or Licensing Authority on request.

22
b) The prevention of crime and disorder
CCTV to record the main public areas of the premises including the front of the venue and outside smoking area. CCTV to record for a minimum of 28 days and footage available to Police or Licensing Authority on request.
An incident and refusal book to be kept at the premises to record any incidents of disorderly behaviour and refused sales of alcohol. This book will be available to Police or Licensing Authority on request.
Patrons will be prevented from taking open vessels of alcohol off the premises.

c) Public safety
Management will be aware of capacity limit and ensure that this is not exceeded when open.

d) The prevention of public nuisance
Notices will be on display reminding customers to keep noise levels to a minimum and give consideration to residents.
Management will carry out noise checks during live entertainment to ensure that this is not impacting local residents.

e) The protection of children from harm
Challenge 25 Policy to be operating.
No Under 18s to be at the premises after 2200 hrs. (with the exception of New Years Eve)

Checklist:

I have made or enclosed payment of the fee.
I have enclosed the plan of the premises.
I have sent copies of this application and the plan to responsible authorities and others where applicable.
I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
I understand that I must now advertise my application.
I understand that if I do not comply with the above requirements my application will be rejected.
(Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships) I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 16).

THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE BEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE}
The data provided on this form and supporting documents, including any photographic image, will be used and held by South Norfolk Council as data controller for the purpose of issuing, maintaining and renewing (as applicable) (subject to eligibility) a (enter licence type here) Licence and is subject to the requirements of the Data Protection Act 1998. This personal data will be held and processed by the Council in accordance with the Data Protection Act and may be disclosed to a public body or any agency nominated by a public body for the purpose of preventing and detecting fraud or other relevant criminal activity. The information will be held on computer files and relevant paper filing systems.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

<table>
<thead>
<tr>
<th>Declaration</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</td>
<td></td>
</tr>
<tr>
<td>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>20/07/2015</td>
</tr>
<tr>
<td>Capacity</td>
<td>0wnmt</td>
</tr>
</tbody>
</table>

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

<table>
<thead>
<tr>
<th>Signature</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td></td>
</tr>
<tr>
<td>Capacity</td>
<td></td>
</tr>
</tbody>
</table>

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

<table>
<thead>
<tr>
<th>Post town</th>
<th>Postcode</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone number (if any)</td>
<td></td>
</tr>
<tr>
<td>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</td>
<td></td>
</tr>
</tbody>
</table>

Notes

24
Consent of individual to being specified as premises supervisor

Ryan Ian Parfitt

[Full name of prospective premises supervisor]

of

36 Park Close
Wymondham
NR18 9BA

[Home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

New Premises Licence

[type of application]

by

Michael Francis

[name of applicant]

relating to a premises licence CPA0044

[number of existing licence, if any]

for Wymondham Sports Bar

[name and address of premises to which the application relates]

nd any premises licence to be granted or varied in respect of this application made by

Michael Francis

[name of applicant]

concerning the supply of alcohol at

Wymondham Sports Bar

[name and address of premises to which application relates]
I confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I have set out in this form.

**Personal licence number**: 18/00516

**Personal licence issuing authority**: SNC

**Signed**

**Name (please print)**: Ryan Parfitt

**Date**: 20/07/18
Licensing Act 2003
Club Premises Certificate

Part 1 - Premises Details

Wymondham Snooker Club
1 Town Green, Wymondham, Norfolk, NR18 0PN.

1. The postal address of the club premises to which the certificate relates, or if none, Ordnance Survey map reference or description

1 Town Green, Wymondham, Norfolk, NR18 0PN.

2. Where the club premises certificate is time limited, the dates

Not applicable

3. Qualifying club activities authorised by the certificate

- the supply of alcohol

4. The times the certificate authorises the carrying out of qualifying club activities

<table>
<thead>
<tr>
<th>Activity (and Area if applicable)</th>
<th>Description</th>
<th>Time From</th>
<th>Time To</th>
</tr>
</thead>
<tbody>
<tr>
<td>L: the supply of alcohol by or on behalf of a club, or to the order of, a member of the club for consumption ON and OFF the premises</td>
<td>Monday</td>
<td>11:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Tuesday</td>
<td>11:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Wednesday</td>
<td>11:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Thursday</td>
<td>11:00am</td>
<td>11:00pm</td>
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<tr>
<td></td>
<td>Friday</td>
<td>11:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Saturday</td>
<td>11:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>Noon</td>
<td>10:30pm</td>
</tr>
<tr>
<td></td>
<td>Good Friday</td>
<td>Noon</td>
<td>11:00pm</td>
</tr>
<tr>
<td></td>
<td>Christmas Day</td>
<td>Noon</td>
<td>11:00pm</td>
</tr>
</tbody>
</table>

See Annex 2 for licensed hours.

New Years Eve

Extension of opening hours on New Years Eve to normal hours on New Years Day.

5. The opening hours of the club

<table>
<thead>
<tr>
<th>Description</th>
<th>Time From</th>
<th>Time To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Tuesday</td>
<td>9:00am</td>
<td>11:00pm</td>
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<tr>
<td>Wednesday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Sunday</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
<tr>
<td>New Years Eve</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Extension of opening hours on New Years Eve to normal hours on New Years Day.
Licensing Act 2003
Club Premises Certificate CPA0044

WHERE THE CERTIFICATE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES
- L. the supply of alcohol by or on behalf of a club, or to the order of, a member of the club for consumption ON and OFF the premises
ANNEX 1 - MANDATORY CONDITIONS
Not applicable.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

On Christmas day, as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the Licensing Authority. The said hours shall:
  i. not exceed six and a half hours;
  ii. not begin earlier than 12 noon;
  iii. not end later than 10.30 p.m.
  iv. provide for a break of at least 2 hours, including 3 p.m. to 5 p.m.;
  v. not extend for more than three and a half hours after 5 p.m.

The above restrictions do not prohibit:
  (a) during the first twenty minutes after the above hours, the consumption of the alcohol on the premises;
  (b) during the first twenty minutes after the above hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
  (c) during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied as ancillary to the meals;

The club must be operated in accordance with the club rules.

Alcohol shall not be sold or supplied except during permitted hours. In this condition, permitted hours means as shown on the certificate.

The above restrictions do not prohibit the supply to, or consumption by, any person of alcohol in any premises where they are residing.

No intoxicating liquor shall be supplied otherwise than to:
  a) A member of the Club
  b) A guest of such member bona fide entertained by him at his own expense.
  c) Members of teams playing against the club or playing in tournaments organised by the club and their bona fide officials.

No intoxicating liquor shall be supplied for consumption off the premises except to members in person

There shall be rules of the club for the election of members and copy of such rules and any other rules shall be deposited with the Licensing Authority. Notices of any alteration in any of the rules shall be given to the Licensing Authority within 14 Days.

A list of the names and address of all members of the said club shall be kept on the premises.

No alteration shall be made in the rule providing for the admission of person other than members without the consent of the Licensing Authority.
Licensing Act 2003
Club Premises Certificate CPA0044

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY
Not applicable.

ANNEX 4 - SEE ATTACHED PLAN(S)
**Licensing Act 2003**

**Club Premises Certificate Summary  CPA0044**

**Postal Address of Premises, or if none, Ordnance Survey Map Reference or Description**

**Wymondham Snooker Club**

1 Town Green, Wymondham, Norfolk, NR18 0PN.

**The Postal Address of Club Premises to Which the Certificate Relates, or if None, Ordnance Survey Map Reference or Description**

1 Town Green, Wymondham, Norfolk, NR18 0PN.

**Where the Club Premises Certificate is Time Limited: The Dates**

Not applicable

**Qualifying Club Activities Authorised by the Certificate**

- the supply of alcohol

**The Times the Certificate Authorises the Carrying Out of Qualifying Club Activities**

<table>
<thead>
<tr>
<th>Activity (and Area if applicable)</th>
<th>Description</th>
<th>Time From</th>
<th>Time To</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. the supply of alcohol by or on behalf of a club, or to the order of, a member of the club for consumption ON and OFF the premises</td>
<td>Monday</td>
<td>11:00am</td>
<td>11:00pm</td>
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<td>Tuesday</td>
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<td>Sunday</td>
<td>Noon</td>
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<td></td>
<td>Good Friday</td>
<td>Noon</td>
<td>11:00pm</td>
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<tr>
<td></td>
<td>Christmas Day</td>
<td>Noon</td>
<td>11:00pm</td>
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</tbody>
</table>

See Annex 2 for Licensed hours.

**New Years Eve**

Extension of opening hours on New Years Eve to normal hours on New Years Day.

**The Opening Hours of the Club**

<table>
<thead>
<tr>
<th>Description</th>
<th>Time From</th>
<th>Time To</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>New Years Eve</td>
<td>9:00am</td>
<td>11:00pm</td>
</tr>
</tbody>
</table>

Extension of opening hours on New Years Eve to normal hours on New Years Day.
Licensing Act 2003
Club Premises Certificate Summary  CPA0044

WHERE THE CERTIFICATE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES
- L. the supply of alcohol by or on behalf of a club, or to the order of, a member of the club for consumption ON and OFF the premises

STATE WHETHER ACCESS TO THE CLUB PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED.
Not applicable.
Dear Trevor

Thank you for your response.

Kind regards

Rosie

Rosie Setford
Licensing and Enforcement Officer
Tel 01508 533602 e rsetford@s-norfolk.gov.uk www.south-norfolk.gov.uk

South Norfolk Council
INVESTORS IN PEOPLE Platinum Until 2020
LGO Awards Finalist Achievement Awards 2018 Finalist

From: Office | Wymondham Town Council
Sent: 22 August 2018 09:53
To: Rosie Setford <Rsetford@s-norfolk.gov.uk>
Subject: RE: Wymondham Snooker Club, 1 Town Green, Wymondham

Good Morning

The application below has been discussed by the Town Council’s Planning Lighting & Highways Committee who have raised no objections. The only comment was a concern on Section F (Playing of Recorded music) – 00.30 am on Fridays and Saturdays - would prefer midnight in accordance with the other days.

Many thanks

Trevor Gurney
Town Clerk
Wymondham Town Council
14 Middleton Street
Wymondham
Norfolk
NR18 0AD

Email office@wymondhamtc.co.uk

From: Rosie Setford <Rsetford@s-norfolk.gov.uk>
Sent: 13 August 2018 09:33
Subject: FW: Wymondham Snooker Club, 1 Town Green, Wymondham

Good morning
I have received and accepted a Premises Licence Application (New) for Wymondham Snooker Club, 1 Town Green, Wymondham, Norfolk, NR18 0PN

Applicant – Mr Michael Francis

Details of application – As attached

Note: Please note I am serving this application on behalf of the applicant.

Police Licensing: I have received notification of a change of name of the premises to Wymondham Sports Bar & Club

This application is now subject to a 28 day consultation period expiring on the 10 September 2018. Should you wish to make representations, the Licensing Act 2003 provides a clear focus on the promotion of four statutory objectives which are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Each objective is of equal importance. These four statutory objectives are the only matters to be taken into account when determining licensing applications and associated operating schedules.

For further information please contact me on the details below.

Kind regards

Amanda Cox
Licensing and Enforcement Officer
t 01508 533621 e acox@s-norfolk.gov.uk www.south-norfolk.gov.uk
Licensing Officer
South Norfolk District Council
Swan Lane
Long Stratton
Norwich

Date 10th September 2018

Dear Sir/Madam

Application for a new Premises Licence – 1 Town Green Wymondham

Police have received a copy of the application for a new premises licence for 1 Town Green, Wymondham now called Wymondham Sports Bar but previously known as Wymondham Snooker Club.

This application was applied for following advice from Norfolk Police as it was established that the venue wasn’t operating correctly in accordance with the legislation to operate under a Club Certificate.

The venue has benefited with holding a club certificate for many years and has had changes in ownership during this time. However following reports of the venue operating outside the permitted hours on their licence and noise complaints received, Officers carried out further investigations and established that the management were not complying with the Club certificate eligibility.

Below is a record of reports received and engagement involving the Police Licensing Team (starting with the oldest first):

06/08/17 – 00.00 hrs
Call received from a local resident who believes noise is coming from the snooker club and advised that this happens every Friday and Saturday night and that the venue breaches their licence as they only have a licence until 2300 hrs.

08/08/17 – Letter sent to the venue from Police Licensing advising of the complaint and reminding them to comply with the hours permitted.

12/08/17 – 2356 hrs
Call received from a local resident who believes that there are still customers inside the premises however licence is until 2300 hrs. Report includes people being outside the front and shouting and swearing and can hear drinks being ordered. Officers attended at 00.05 hrs to find 5 people inside but premises is all locked up and no persons seen outside.

23/09/17 – 19.06 hrs
Call received of a report of Male and female fighting however nothing further established on attendance.
03/06/18 – Police Licensing attended the venue following information of unlicensed activity taking place at weekends. On attendance a band was playing, there was loud music outside the venue. Spoke to owner Michael Francis who states he has recently changed his licence to later however he was unable to provide an amended licence to confirm this. Officer advised he would check this with SNDC on Monday and verify this claim.

05/06/18 - Following confirmation by SNDC that no changes to the licence had been made, a letter was sent to the venue warning of enforcement action if any further reports of un licensable activity take place.

29/06/18 – Follow up visit made to the venue by Police Licensing Officers. This was to reinforce to management that they need to comply with hours permitted and that the venue needs to apply for a premises licence. Met with manager Ryan Parfitt who advised that he has now told management of the bar and ensures it closes in time.

Following Police intervention, the venue management applied for a number of TENS to permit the extension of the licensable activity at the venue, which include:

24/08/18 – Disco for 90th Birthday until 00.30 hrs
07/09/18 – Live band for a 50th Birthday until 00.30 hrs
17/08/18 – Live Music until 00.30 hrs
03/08/18 – Live band and Juke Box until 00.30 and on 04/08/18
21/07/18 – 30th Birthday celebration until 00.30 hrs
16/06/18 – TEN applied for but rejected due to out of time
14/06/18 – Live Music until 00.30 hrs

19/08/17 – Charity Music Event until midnight
26/08/17 – 18th Birthday Party until midnight

The Police received no reports of incidents or noise nuisance during these TENs.

The Operating schedule within the Premises licence application includes staff training with written records, CCTV to record for 28 days, incident and refusal book to be in operation and Challenge 25 Policy. Therefore Police have no further conditions to request to impose onto the licence.

Apart from the report of a fight in Sept 2017, there are no specific incidents linking crime and disorder to this venue in the last year. My understanding is that the venue will continue to operate as a club with a membership scheme in place however it will be licensed in the form of a premises licence.

I acknowledge that the venue has caused an impact to local residents with noise from music and patrons outside. Officers evidenced this when they attended on the 3rd June 2018. It may be appropriate for further restrictions to be added to the licence to promote the prevention of public nuisance licensing objective.

I hope this letter assists the Licensing Committee with their decision.

Yours faithfully,

Michelle Bartram
Licensing Officer
Rosie, Amanda

Please see Police comments attached re application for Wymondham Snooker Club attached

Regards

Michelle Bartram
Licensing Officer
Norfolk Police
Norwich
Dear Amanda,

Thank you for your consultation on the Premises Licence Application (New) for Wymondham Snooker Club, 1 Town Green.

I have checked the planning history and the original application for the change of use to the snooker club has a reference 1982/1495. Condition 4 of this application does not allow operation between 11:30pm and 9am. I note that the licence application asks for operational times up to 12:30am on certain days.

I cannot see an application that varies the condition since 1982 so unless the applicant is aware of one, or the operation can be proved to have been ongoing at these later times for more than 10 years, a variation of condition application on the planning permission would be required to operate the full times listed on the licence. I would be happy to advise on this process further if necessary.

Kind regards

Peter Kerrison
Planning Technician

[Contact information]

South Norfolk Council
INVESTORS IN PEOPLE Platinum Until 2020
LGO Awards 2018 FINALIST

[Social media icons]
Objection to New Premises License for Wymondham Snooker Club, 1 Town Green, Wymondham, NR180PL

PREVENTION OF PUBLIC NUISANCE

BACKGROUND The original license was granted for a Snooker Club some time ago, even before the smoking laws came into force. The granting of the license had minimum impact, as most smoking was indoors. When the rear smoking area was established there was noise and smoke from there. Although there was noise, smoke and some rowdy behavior, we tolerated it. Earlier this year the snooker tables were removed and the club had a new sign, Wymondham Sports Bar and Club. There was no notification of Change of Use.

Late night extensions have been granted, again with no notification. Very loud music events have been held and two nearby residents, ourselves and no. 8 have already sent complaints to the Environmental Protection Team. Associated with loud music there has been unbearable noise from the smoking area which is only 20 yards from our house and 10 yards from our outside sitting area. It has been impossible to sleep in our rear bedroom and all doors and windows have to be shut but sometimes the noise reverberates through the house. There appears to be no form of sound insulation and in spite of notices having been posted requesting consideration for neighbours, there has been no reduction in the level of noise.

This is the current situation. As explained above, the premises are already causing PUBLIC NUISANCE, as defined in South Norfolk Council’s document on noise. The granting of a new License permitting live music until 23 30 on a daily basis and recorded music until midnight Mon. to Thurs. and 00 30. Fri. and Sat. with the associated supply of alcohol would cause even more public nuisance than that already notified to your Environmental Team and should not be granted.

PREVENTION OF CRIME AND DISORDER.

When inebriated patrons leave the club at approximately midnight we can have shouting, foul language, fights, broken glasses, banging of car doors and general disturbance outside the front of our house and round the War Memorial. If the new
license is granted we could have this disturbance until 100am or later even at the front of our house, having already vacated the rear bedroom! This would be quite intolerable and would lead to constant disruption as we have had to call the police on more than one occasion. Once at the request of a passer by who was frightened

ENCLOSURES

Map 1 This shows the position of our property in relation to the club and other properties.
Map 2 Showing Sports Bar in red and residential properties in yellow.

The Times newspaper on 18th March 2018, quotes Wymondham, as one of the best small towns to live in, in the UK and our area the best neighbourhood. If this extension is granted it will cease to be so.

CONCLUSION

If this license is approved in any form it would lead to constant aggravation to local residents and lead to bad feeling between us and the licensee. The historic centre of Wymondham, a Conservation Area is not a suitable place to have a night club and will become a late night drinking area when other pubs are closed.

John N.A. Hawkins

J. A. Hawkins
South Norfolk District Council
South Norfolk House
Cygnet Court
Long Stratton
Norwich NR15 2XE

26th August 2018

Dear Sirs

New Premises License for Wymondham Snooker Club, 3 Town Green, Wymondham NR18 0PN

I am writing to oppose the granting of a license to the Wymondham Snooker Club. We moved to Vicar Street, Wymondham five years ago when the Snooker Club was just that. There was talking and laughing outside but this was mainly during the afternoon and early evening.

Since the Snooker Club has been changed to a Sports Bar the noise on Thursdays through to Sundays has been excessive and continuous often until midnight and beyond. This makes being in the garden unpleasant and the evenings very difficult. Sleeping while this noise goes on is impossible.

I understand that most licenses include a responsibility to ensure quiet and orderly exit from the building within a given time. The raucous laughter, shouting and bad language continues for an hour or more after the music stops and then continues in the street. Glasses are left in the street and on windowsills, people urinate down our alleyway and with cars revving, banging car doors and more shouting the noise continues.

We have two pubs in the near vicinity both of which have a premises license but both of which only have live music three or four times a year. This is perfectly acceptable, they obey the rules, stop on time and make sure the customers leave in a quiet and orderly fashion. This is not the case with the Sports Bar. There is no justification for such an establishment in this area. It would effectively be a night club and should be on an Industrial Estate where it would not cause problems for local residents.

To sum up this Sports Bar is detrimental to other local amenities, it is surrounded by residential properties, it causes sleep deprivation and is a statutory nuisance and I would ask that the license is not granted.

Yours sincerely

Mary Harris
Objection to New Premises License for Wymondham Snooker Club, 1 Town Green Wymondham NR18 0PL

I write to object in the strongest terms possible to the granting of a New Premise License for this Club.

We are one of the closest residents to the back of the Club where most of the noises occurs.

You will know that for many years this was a Snooker Club which was relatively quiet and acceptable to local residents. Under new ownership or management it now appears to be transforming itself into a late night drinking and dancing venue – effectively a Night Club which already has had a major impact on local residents.

This area is mainly residential and has been for hundreds of years, it is also a conservation zone. It seems self evident that this is entirely the wrong location for a Night Club with all the associated noise and social disruption.

If this license is granted and the Club encouraged to thrive it will be the cause of endless justifiable complaints from residents needlessly wasting the resources of the Police and the Council Officers – something that would be avoided by its refusal.
The Prevention of Public Noise

My main objection is unreasonable noise which is already occurring on a daily basis.

The management of the club are either unable or unwilling to do anything about this while telling the Council Officers that they are.

The South Norfolk Council document on Noise (revision 23.05.16) gives a very clear example of Statutory Nuisance and this is being infringed on a daily basis.

I have been raising this with the Council since May and will continue to do so - ref 8/14254/EPNN42. Your Rick Bower has spoken to the Owner, but it has made no difference.

Were this application to be granted then a practical solution would have to be found and enforced to address the current Statutory Nuisance infringement that is on going. Such a solution would require sound proofing, only allowing music inside with all doors and windows shut, a noise limiter and controlling and policing the shouting in the garden. The reality is that this will not happen and Statutory Nuisance will occur on a daily basis and will require the permanent deployment of Police and Council Officers.

At the moment we cannot get our grandchildren to sleep nor sleep ourselves while the noise is ongoing and this is frequently from mid afternoon until the early hours of the morning.

I would emphasis that the issue it is not only the loud playing of music but also the shouting which becomes more unpleasant and aggressive as the evening wears on - presumably fueled by alcohol.

The Prevention of Crime and Disorder

The present circumstances in this regard are appalling. Through weak management there appears to be no control of alcohol consumption. As a result the noise from the club, particularly in the garden, gets louder, more unpleasant and aggressive as the evening goes on.
When the customers finally leave the club there is unreasonable noise, vomit, urination, foul language and arguing.

Many of the club’s customers come by car and have little regard for parking regulations and use the paved area around the war memorial - this should not be allowed.

The Protection of Children From Harm
We regularly have our grandchildren to stay over the weekends. This inevitably coincides with substantial noise from the club. The foul language is horrible for young children to hear which means that they cannot play in the garden during the day nor get to sleep at night.

Conclusion
This area has two well managed and residentially aware Public Houses, The Feathers and The Green Dragon. The music weekends they have are very few in the year and end promptly. It is entirely the wrong area to now allow and encourage a Night Club particularly one that is not responsibly managed - this should be on an industrial park where their noise and activities do not ruin the lives of normal people.

I would ask you to carefully consider these objections and refuse this application any other associated applications.

Yours sincerely,

Roger Harris
Dear Rosie,

I would like to object to parts of this Application on the grounds of public nuisance.

I note that the premises are now to be known as "Wymondham Sports Bar & Club".

The "old" Snooker Club (members only) has been in Town Green for many years. Over recent years they have created a small outside area behind the Club, alongside the rear of properties in Vicar Street. This has created some extraneous noise from excited revellers, which has on occasion been intrusive to the extent that we have been unable to sit out in, and enjoy, our garden in the evening, and have had to close our windows until midnight and beyond!

The new Application is for a Sports Bar, which changes the concept of the "members only" Snooker Club, and is, I am led to believe from staff, to enable drinks "to be served longer" as the applicant proposes that the premises be open to the public, literally, half the total hours in the week! Far longer than the Feathers Public House.

The Town Green end of Wymondham is essentially Residential. There have been more houses built opposite The Feathers Public House, within and behind the old Reeves premises, and all will be affected by additional noise, and the antics of late night drinkers, if the Application is approved in it's present format.

I think the application for live music should be limited, as is the Feathers Public House, to just a couple (?) of events a year, as all live music these days causes noise problems for neighbouring properties, and there never seems to be any sound monitoring by Authorities, as it generally occurs "out of hours".

I think the application for supply of alcohol should be restricted to the same hours as the Feathers Public House, and I consider it inappropriate to grant the license application in it's present form as it will cause significant
increased public nuisance. It is not unusual now to find discarded bottles and glasses on my morning walk for the newspaper!

**I believe the new license should mirror that of the nearby Feathers Public House.**

Yours,

Richard Dean
10 Vicar Street,
NR18 0PL.
Dear Sir,

I am writing to object to the extension of licensing hours being applied for by The Wymondham Snooker Club.

I chair the Vicar Street Home Watch Group, and have received numerous complaints from residents in the vicinity about the undue noise and anti-social behaviour that arise from the current hours of the Snooker Club. A public nuisance results, together with incidents of disorderly behaviour. The present situation leads to unhappiness and distress amongst the residents; Vicar Street which adjoins Middleton Street is a residential area, not The Prince of Wales Road. This situation has been going on for some time; the proposals will only make matters worse, matters which have not been addressed in spite of repeated complaint.

I sincerely hope the authority will not grant further hours.

Yours faithfully,
For the attention of:
Ms. R. Setford
Licensing and Enforcement Officer,
South Norfolk District Council
Long Stratton
NR15 2XE

Reference:
New Premises Licence Application for Wymondham Snooker Club
Town Green, Wymondham

My wife and I have been Wymondham residents for over 40 years and we are most concerned to learn of the recent above application and wish to register our objections.

1. We understand that the premises are no longer a "snooker club" and the nature of the business there is inappropriate for an essentially residential zone in the quiet, historic town of Wymondham.

2. We consider the application for significantly extended hours over the week for all forms of music, supply of refreshments and alcohol is excessive.

3. On several occasion in recent time we have been aware of incidents of anti-social behaviour emanating from the "Club" which have impinged not only on the local residents but also on passers-by.

Essentially, our objections relate to matters of public safety, the prevention of public nuisance and of potential public disorder.

Yours faithfully,

A.N. & J.A. Howell
From: Rosie Setford  
Licensing and Enforcement Officer  
t01508 533602 e rsetford@s-norfolk.gov.uk www.south-norfolk.gov.uk

From: Christine Buckton  
Sent: 26 August 2018 12:24  
To: Licensing Team <LicensingTeam@S-NORFOLK.GOV.UK>  
Subject: New Premises Licence Application for Wymondham Snooker Club

Dear Sir,

I am Dr. Christine Buckton and I own a property on Vicar Street, Wymondham which constitutes a house with 4 integral apartments which are leased.

It is with alarm that I read the new licence application for the Wymondham Snooker Club. The Club is situated at the edge of the Town centre in what has for the last century been a residential area and although there are a few retail outlets in this area it is very much Not a commercial or entertainment area. The houses are mostly situated immediately on the streets and are therefore very affected by any noise from adjacent properties. The noise from the Snooker Club already constitutes a nuisance and an intrusion into the life choices of the property dwellers nearby; the tenants of my flats cannot comfortably open their windows and my daughter’s property, Number2, Vicar Street, is badly affected by the noise/music at the moment. The proposal to increase Live and Recorded music to midnight and beyond 6 nights a week is totally unacceptable and will constitute a real risk to the health of people living in Vicar Street and Town Green.

I would like to register my objection to this application on the grounds of Public Health and Public Nuisance; I urge the licensing committee to reject any change to the existing permissions which already impact adversely on the lives of the neighbouring residents.

Yours faithfully,

Christine Buckton
The Licencing Team  
South Norfolk Council  
Cygnet Court  
Long Stratton NR15, 2XE  

6th September 2018

Dear Sir/Madam

I wish to object to the new premises licence submitted by Wymondham Snooker Club. I live across the road from the club and property is approximately 15 meters from the entrance to the premises.

I would like to firstly point out that while the business may be registered as “Wymondham snooker club”, that is not what it is. When my family moved into our home, two years ago, it was indeed a snooker club but the sign above the door now says “Wymondham Sports Bar and Club”. It no longer houses snooker tables and it is essentially a drinking club which often hosts parties and live music in the middle of a primarily residential area. I have enclosed a map of the location and highlighted the residential properties to give an indication the type of area it is.

Having suffered enough over the last year while this club has been operating under a temporary licence. I would like to object to the new premises licence for the following reasons:

- The prevention of public nuisance
- The prevention of crime and disorder
- The protection of children from harm
- Public safety

Prevention of Public Nuisance

Over the last year, the club has had numerous parties and social events that feature live and recorded music. The music often shakes the windows of my house and prevents my children from sleeping. Also, when the weather is mild the cliental spill out into the street to smoke, talk, argue and sometimes fight. This occurs directly in front of my house and under the window of my daughter’s bedroom (now 13 years old). These events often play music after their licence and the club doesn’t empty until way past midnight. When the club does empty, we often have more screaming and shouting and endless taxis running their engines outside our home.

I have engaged the owner of the premises to explain my concerns and, on occasion, I have gone across the road at night when the music should have stopped (but hasn’t) to ask for it to cease, but this has not had any effect. I have previously reported the noise and disorder to the local police but I am not aware that anything has been done about it. The mere thought that we may be inflicted with this on a regular basis is horrific. I assume that the current application (to have live music every night apart from Sunday until 11:30pm and recorded music until 12:30am on Friday and Saturday, and extending the alcohol licence every night of the week) is the start of some kind of negotiation. I would like to make it clear that I object to any extension of current activity.
The prevention of crime and disorder
The nights when we experience most disturbance and the nights when the police are called out, tend to occur when the club is open beyond normal licencing hours. On these nights, unsurprisingly, drinkers leaving other pubs in Wymondham at closing time and congregate at the club to continue drinking into the night. When the club closes the drunken behaviour often spills onto the street (directly outside our house). If the current application is accepted then this would be going on every night of the week. I can only see that this will lead to more regular police call-outs and late-night noise, disruption and disorder.

There is no useful public service provided by this late-night licence; Wymondham has very good public transport links (bus and rail) into Norwich if people wish to access nightclubs and late bars.

Prevention of children from harm
I have two children at home (13 and 16 years old). My 13 year-old daughter’s window looks out toward the club and down the alley that runs alongside it. Not only does the noise stop her sleeping but she gets to listen and to watch all of the activity that occurs outside. Including the arguments, fights and the people urinating or engaged in amorous encounters in the alley by the club (yes that happens as well). This is bad enough at weekends but the current application is requesting that this can happen all week. I have no doubt that his would have a genuine detrimental effect on my children’s ability to get healthy sleep and to be able to perform at school.

Public Safety
On occasion, after these events I have the task of clearing up the up the broken glass from the pint glasses that have been disposed of against the wall of my house. Fortunately, I am not aware of anyone being hurt by this yet but I imagine it is only a matter of time.

In brief, this application is essentially attempting to formally establish a night-club in the middle of a residential area of the town. The club already has a track record of failing to comply with its current licencing arrangements and a disregard for the feelings and well-being of local residents. Not only is it a concern for me and my family but I have seen first-hand the stress it is causing our neighbours, particularly the elderly residents. If this application is approved I believe it will drive residents away from the historic centre of Wymondham.

yours faithfully,

Professor Neil Hall
Name: TOWN GREEN VILLA AND ATTACHED RAILINGS

For all entries pre-dating 4 April 2011 maps and national grid references do not form part of the official record of a listed building. In such cases the map here and the national grid reference are generated from the list entry in the official record and added later to aid identification of the principal listed building or buildings.

For all list entries made on or after 4 April 2011 the map here and the national grid reference do form part of the official record. In such cases the map and the national grid reference are to aid identification of the principal listed building or buildings only and must be read in conjunction with other information in the record.

Any object or structure fixed to the principal building or buildings and any object or structure within the curtilage of the building, which, although not fixed to the building, forms part of the land and has done so since before 1st July, 1948 is by law to be treated as part of the listed building.

This map was delivered electronically and when printed may not be to scale and may be subject to distortions.

List Entry NGR: TG 10833 01748
Map Scale: 1:2500
Print Date: 24 August 2018

Heritage Category: Listing
List Entry No: 1291875
Grade: II
County: Norfolk
District: South Norfolk
Parish: Wymondham
Dear Ms Setford,

I wish to raise an objection to the application from Wymondham Snooker Club to extend the terms of their licence for music, late night refreshment and the supply of alcohol at their premises in Town Green Wymondham.

The club's premises are situated in a largely residential area of Wymondham. As a Wymondham resident (I have lived in Cock Street for over 40 years) I am aware that there can be disturbances outside the Snooker Club, not infrequently in the evenings but sometimes also at lunchtime, in particular involving and noise and rowdy behaviour by club members and visitors spilling out from the club on to the wide pavement area outside. The proposed new licence can only exacerbate this.

I therefore object to the application in particular under the third of your listed licensing objectives, the prevention of public nuisance, but in general terms all the other three may be relevant from time to time.

I trust that the new licence application will be rejected.

John Wood

28 Cock Street, Wymondham NR18 0BX
<table>
<thead>
<tr>
<th>Premses Opening Hours</th>
<th>1 - The Feathers Town Green 11-13 Market Place</th>
<th>2 - Cross Keys Inn 11-13 Market Place</th>
<th>3 - Queens Head Bridewell Street</th>
<th>4 - The Heart of Wymondham 29 Market Street</th>
<th>5 - Green Dragon Church Street</th>
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<tr>
<td>Monday</td>
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**Live Music**

| Monday                | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Tuesday               | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Wednesday             | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Thursday              | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Friday                | 11:00 – 00:30                                | 11:00 – 00:30                            | 19:30 – 23:30                      | 10:00 – 00:00                            | 11:00 – 00:00                   |
| Saturday              | 11:00 – 00:30                                | 11:00 – 00:30                            | 19:30 – 23:30                      | 10:00 – 00:00                            | 11:00 – 00:00                   |
| Sunday                | 12:00 – 22:30                                | 11:00 – 23:00                            | 15:00 – 22:00                      | 10:00 – 23:00                            | 12:00 – 22:30                   |

**Recorded Music**

| Monday                | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Tuesday               | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Wednesday             | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Thursday              | 11:00 – 23:00                                | 11:00 – 23:00                            | 19:30 – 23:00                      | 10:00 – 23:00                            | 11:00 – 23:00                   |
| Friday                | 11:00 – 00:30                                | 11:00 – 00:30                            | 19:30 – 23:30                      | 10:00 – 00:00                            | 11:00 – 00:00                   |
| Saturday              | 11:00 – 00:30                                | 11:00 – 00:30                            | 19:30 – 23:30                      | 10:00 – 00:00                            | 11:00 – 00:00                   |
| Sunday                | 12:00 – 22:30                                | 11:00 – 23:00                            | 15:00 – 22:00                      | 10:00 – 23:00                            | 12:00 – 22:30                   |

**Supply of Alcohol**

<p>| Monday                | 11:00 – 23:00                                | 11:00 – 23:00                            | 11:00 – 23:30                      | 10:00 – 23:30                            | 11:00 – 23:00                   |
| Tuesday               | 11:00 – 23:00                                | 11:00 – 23:00                            | 11:00 – 23:30                      | 10:00 – 23:30                            | 11:00 – 23:00                   |
| Wednesday             | 11:00 – 23:00                                | 11:00 – 23:00                            | 11:00 – 23:30                      | 10:00 – 23:30                            | 11:00 – 23:00                   |
| Thursday              | 11:00 – 23:00                                | 11:00 – 23:00                            | 11:00 – 23:30                      | 10:00 – 23:30                            | 11:00 – 23:00                   |
| Friday                | 11:00 – 01:00                                | 11:00 – 00:30                            | 11:00 – 00:00                      | 10:00 – 00:30                            | 11:00 – 00:00                   |</p>
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**Late Night Refreshment**

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drinking at their premises. This may be incorporated within the applicant’s age verification policy.

The Act provides a legal responsibility to make sure that children, young people and vulnerable adults are protected from harm at licensed premises. The guidance requires that children must be protected from “physical, psychological and moral harm”, premises allowing persons under the age of 18 are expected to have systems in place to safeguard children and young people. For further details of the safeguarding of children in licensed premises please see the Child Sexual Exploitation Leaflet on the following webpage: https://www.safeguardingsheffieldchildren.org.uk/welcome/sheffield-safeguarding-children-board/children-licensed-premises/child-sexual-exploitation-and-hospitality-trade.html

Access to Cinemas

In the case of premises which are used for film exhibitions, mandatory conditions will apply restricting access to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification or, in specific cases, a certificate given to the film by the licensing authority itself or any specified film classification body.

It may also be necessary to impose a condition to restrict the admission of children to theatres which are incorporating adult entertainment in their productions.

Adult Entertainment

Where regulated entertainment provided on premises is of an adult or sexual nature the licensing authority may, where relevant representations are received, give appropriate and additional consideration as to whether to grant a premises licence when the premises are in the vicinity of:

- residential housing
- schools
- play areas
- children’s nurseries or preschool facilities
- places of religious worship or education
- historic buildings
- tourist attractions
- predominantly family shopping areas
- community facilities or public buildings e.g. youth clubs, libraries & sports centres.

In so far as it relates to the licensing objectives, and taking into account location, the licensing authority may determine the nature of any external signage for premises providing adult entertainment. The licensing authority will also expect that the entertainment occurring on the premises should only be visible to those who have chosen to enter, regardless of the location.

The licensing authority is especially concerned that premises providing adult entertainment promote the protection of children from harm objective and will expect operating schedules to address this by adopting strict entrance policies, security measures and staff training and management policies to ensure that this and the other licensing objectives are promoted.

13. Planning

Planning and licensing regimes are separated to avoid duplication and inefficiency.

Licensing applications will not enable a “rerun” of the planning application and licensing decisions will not override decisions taken by the Planning Committee or permissions granted on appeal. There is no legal basis for the licensing authority to refuse a licence application on the basis of a planning permission or the lack of the same.

There are circumstances when as a condition of planning permission a terminal hour has been set for the use of premises for commercial purposes. Where these hours are different to the licensing hours, the applicant must observe the earlier closing time. Premises operating in breach of their planning permission would be liable to prosecution under planning law.

14. Temporary Event Notices

Certain temporary events are not required to be licensed but must be notified to the licensing authority as a temporary event notice. However, depending on the nature and location of such events, these can have serious crime and disorder and public nuisance implications. Organisers of these events are encouraged to submit their notification as soon as reasonably practicable to enable Norfolk Constabulary, community protection and the licensing authority to work with them to identify any risks.

A standard temporary event notice must be received a minimum of ten clear working days