SPECIAL COUNCIL MEETING -

Monday 13 July 2015

7.30 pm, Council Chamber
South Norfolk House, Long Stratton, Norfolk, NR15 2XE

Mr D Bills – Chairman of the Council -
Mr G Wheatley – Vice-Chairman of the Council -

If you have any special requirements in order to attend this meeting,
please let us know in advance

Large print version can be made available

This meeting may be filmed, recorded or photographed by the public; however anyone who wishes to do so must inform the Chairman and ensure it is done in a non-disruptive and public manner. Please review the Council’s guidance on filming and recording meetings available in the meeting room.

Contact Claire White on 01508 533669 or democracy@s-norfolk.gov.uk
1. **Apologies for Absence**;

2. **To Receive Declarations of Interest from Members**; (please see guidance – page 4)

3. **Appointment of Honorary Aldermen**; (criteria attached – page 5)

   A County, District or Unitary Council, may, by a resolution passed by not less than two thirds of the voting members present at the meeting of the Council, confer the title of Honorary Alderman on an individual who, in the opinion of the Council, has rendered eminent service to the Council as a former Councillor. The title Honorary Alderman does not confer any special privileges on the person, but is intended to acknowledge the services of past Members of the Council.

   South Norfolk Council has resolved to create the post of Honorary Alderman. In accordance with the agreed criteria and process (see attached), the Aldermanic Review Panel met on 4 June 2015 to make recommendations to Council, which are set out below.
Recommendation

Having reviewed the service of former South Norfolk Councillors, the Aldermanic Review Panel has nominated to the Council the following to be considered for the post of Honorary Alderman:

Bill Dinneen
Tim East
Ronnie Hoare
Glyn Walden
Keith Weeks
Martin Wynne

In addition to the above, the Aldermanic Review Panel has recommended that former County Councillor, Adrian Gunson, receive special recognition from South Norfolk Council for services rendered within the District.

NOTE: IN ORDER TO CONFER THE TITLE OF HONORARY ALDERMAN ON AN INDIVIDUAL, NOT LESS THAN TWO THIRDS OF THE VOTING MEMBERS PRESENT AT THE MEETING OF THE COUNCIL WILL NEED TO VOTE IN FAVOUR OF THE NOMINATION.
DECLARATIONS OF INTEREST AT MEETINGS

Members are asked to declare any interests they have in the meeting. Members are required to identify the nature of the interest and the agenda item to which it relates.

- In the case of other interests, the member may speak and vote on the matter.
- If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed.
- If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting.
- Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.
- In any case, members have the right to remove themselves from the meeting or the voting if they consider, in the circumstances, it is appropriate to do so.

Should Members have any concerns relating to interests they have, they are encouraged to contact the Monitoring Officer (or Deputy) or another member of the Democratic Services Team in advance of the meeting.
Criteria for Enrolment of Honorary Aldermen -

1. - **Qualifications Required for Enrolment**
   
   A person shall be deemed to be eligible for consideration to be nominated to the position of Honorary Alderman if he or she:
   
   i) Is no longer a member of the Council and has indicated that they do not intend to stand again as a candidate for a seat on the Council, and
   
   ii) Has rendered eminent, or notable, service generally, or by service as Chairman, Cabinet Member, or a Chairman of a Council Committee or holding one or more senior positions on the Council in any political group.

2. - **Method of Enrolment**

2.1 - The Alderemonic Review Panel will report to Council with no more than 6 names recommended for conferment of the title of Honorary Alderman each 4 year term.

2.2 - The Appointment of Honorary Aldermen will take place only once in every four year term of the Council, usually at a special meeting of the Council preceding the first ordinary meeting of the municipal year (i.e. July)

2.3 - Applications for nomination as an Honorary Alderman shall be made by a Member of the Council and submitted, in writing, to Group Leaders for consideration by the Aldermanic Committee.

2.4 - Prior to the publication of any recommendations for the award of Honorary Alderman to the special meeting of the Council, the person nominated shall be asked by the Chairman of the Council if he or she is willing to accept this recommendation for enrolment as an Honorary Alderman.

*Election to the position of Honorary Alderman shall be by a resolution of the Council, passed on the recommendation of the Aldermanic Committee, by not less than two-thirds of the Members voting thereon at a meeting of the Council specially convened for the purpose by the Chairman.*
3. **Rights and Privileges**

3.1 An Honorary Alderman shall be entitled to the following rights and privileges:

i) to enjoy the courtesy title of “Honorary Alderman” and to be addressed as such;

ii) to receive invitations to all Civic events to which members of the Council are invited;

iii) to wear the Badge of Office of Honorary Alderman on Civic occasions.

iv) on death, to have the Council flag flown at South Norfolk House at half mast.

v) to enjoy such other privileges as the Council may confer upon them from time to time.

3.2 In the event of an Honorary Alderman resuming membership of the council, he or she shall cease to be entitled to be addressed as “Honorary Alderman” or to attend or take part in any Civic ceremonies of the Council as an Honorary Alderman.

3.3 The Council may withdraw the title of “Honorary Alderman” and the attached rights and privileges on the recommendation of the Aldermanic Committee. Such withdrawal of the title shall be by resolution of the Council, passed by not less than two-thirds of the Members voting thereon at a meeting of the Council specially convened for the purpose by the Chairman.