Council

Mr C Gould
Chairman of the Council

Mr D Goldson
Vice-Chairman of the Council

Agenda

Date
Monday 8 July 2013

Time
7.30 pm

Place
Council Chamber
South Norfolk House
Swan Lane
Long Stratton Norwich
NR15 2XE

Contact
Conservatives:
Cavell & Colman Rooms 6.00 pm

Liberal Democrats:
Blomefield Room 6.30 pm

Claire White tel (01508) 533669
South Norfolk District Council
Swan Lane
Long Stratton Norwich
NR15 2XE

Email: democracy@s-norfolk.gov.uk
Website: www.south-norfolk.gov.uk

If you have any special requirements in order to attend this meeting, please let us know in advance
Large print version can be made available

8 July 2013
A G E N D A

1. Apologies for absence;

2. Urgent Items

Any items of business which the Chairman decides should be considered as matters of urgency pursuant to Section 100 B (4) (b) of the Local Government Act, 1972; [Urgent business may only be taken if, "by reason of special circumstances" (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.]

3. To Receive Declarations of Interest from Members;

(Please see guidance form and flow chart attached – page 7)

4. To confirm the minutes of the meeting of the Council held on Monday 13 May 2013;

(attached – page 9)

5. Chairman’s Announcements;

(engagements attached – page 23)

6. To consider any petitions received under Section I of the “Rights of the Public at Meetings”
7. Notice of Motions:

(a) Cllrs J F Mooney, D J Blake and C J Kemp

That this Council, recognising the continuing commitment of its officers and staff to the provision of quality and affordable local services to the people of South Norfolk as evidenced by:

[1] the award to the Council of Gold Standard accreditation by Investors in People, the Council being the first public body in Norfolk ever to achieve this award;

[2] the winning of the Best Social or Affordable Housing Project award at the East of England Building Control Excellence awards for 2013 in respect of the delivery by the Hastoe Housing Association of 14 affordable homes at Ditchingham;

[3] the completion within the District of 132 new affordable homes in the District in 2012-13 making South Norfolk the highest performing District in that regard in the County outside Norwich;

[4] the maintenance of the Council’s standard of performance in the processing of benefit claims as among the best in England and by far the best in Norfolk, it taking the Council an average of ten days to process new claims whereas the other six Norfolk councils each average in excess of 25 days;

[5] the maintenance by the Council of a Council Tax collection rate of 98.5% or better (currently 98.7%) over the past six years; and

[6] the receipt by the Council of the highest amount of New Homes Bonus in Norfolk in 2012-13, gaining £14.05 for every £1.00 reduction in Revenue Support Grant;

endorses the decision of the Leader of the Council to award to all staff of one additional day of annual paid leave in the year 2013-14 (to be taken on 27th December 2013).

(b) Cllrs M Gray and T Lewis

That this Council believes that England should follow Wales (in 2011), Northern Ireland (in April 2013) and Scotland (in June 2013) in requiring shops to charge for the supply of plastic bags, and requires the Chief Executive to notify central government and local members of parliament accordingly.
8. Recommendations from the Cabinet;

PLEASE BRING YOUR CABINET PAPERS FOR THE MEETING HELD ON 17 JUNE 2013

(a) Revenue Outturn Report 2012/13;

(report separate to main Cabinet agenda – page 4)

RESOLVED: TO RECOMMEND TO COUNCIL:

a) Approval of the budget virements which exceed £100,000 in accordance with the rules of financial governance;

b) Approval of the slippage requests as outlined in paragraph 4 of the report;

c) Approval of the movements in reserves as outlined in paragraph 5 of the report.

d) The creation of a Communities and Localism reserve as outlined in paragraph 5.

(b) Capital Outturn Report;

(page 18 of the Cabinet agenda)

RESOLVED: TO RECOMMEND TO COUNCIL:

a) The slippage requests as summarised in paragraph 3.1 above.

b) The financing of the amended Capital programme for the next three financial years.

(c) Annual Treasury Management Outturn Report 2012/13;

(page 26 of the Cabinet agenda)

RESOLVED: TO RECOMMEND THAT COUNCIL:

a) Approves the actual 2012/13 prudential indicators;

b) Notes the treasury activity in Quarter 4 and that it complies with the agreed strategy;

c) Notes the breach relating to the upper limit for variable interest rates exposure, as detailed in paragraph 5.3 of the report;

d) Notes the breach relating to the limit for investments with a single institution within Lloyds banking group, as detailed in paragraph 5.4 of the report.
9. **Appointments to Committees;**

(a) The Constitution requires that the Leader of the Council nominates membership of the Cabinet Policy Committees. Following the Council's Annual General Meeting, the Monitoring Officer has not been advised of the appointment of 6 conservative members to the Environment, Regulation and Planning Policy Committee. In accordance with the Local Government (Committees and Political Groups) Regulations 1990, it is now for full Council to determine these appointments.

(b) Following the resignation of Cllr M Edney from the Development Management Committee, Council is invited to ratify:

(i) Cllr N Legg’s appointment to the Development Management Committee:
(ii) Subject to the above, Cllr Legg’s replacement on the Development Management Committee Substitute Pool;

10. **Chairmen’s Reports;**

To receive/hear reports and to take questions from Councillors and the public.

Note: [Time allocated to be at the discretion of the Chairman. No notice is required of questions, however it may be necessary for written answers to be provided where an immediate response cannot be supplied]. If members choose to submit questions in writing in advance, they will be circulated before the meeting.

a. **Cabinet – Report of the Leader**

(report attached – page 25)

Questions to the Leader and other Cabinet members as follows:

<table>
<thead>
<tr>
<th>Martin Wilby</th>
<th>Deputy Leader, Communities and Localism</th>
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<tbody>
<tr>
<td>Yvonne Bendle</td>
<td>Housing and Public Health</td>
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<tr>
<td>David Bills</td>
<td>Innovation and Efficiency</td>
</tr>
<tr>
<td>Keith Kiddie</td>
<td>Environment and Regulation</td>
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<tr>
<td>Garry Wheatley</td>
<td>Finance and Resources</td>
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</tbody>
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b. **Scrutiny Committee - Report of the Chairman** - questions to the Chairman

(report attached – page 27)

c. **Licensing, Appeals and Complaints Committee/Licensing and Gambling Acts Committee – Report of the Chairman** - questions to the Chairman

(report attached – page 29)
d. Development Management Committee – Report of the Chairman - questions to the Chairman (report attached – page 30)

e. Annual Report of the Standards Committee – questions to the Vice-Chairman (report attached – page 31)

11. Representatives on Strategic Outside Bodies;

To receive feedback from representatives as set out below:

(Report on the Police and Crime Panel for Norfolk attached – page 38)

<table>
<thead>
<tr>
<th>Cllr Gould</th>
<th>Broads Authority</th>
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<tbody>
<tr>
<td>Cllr Fuller</td>
<td>LGA General Assembly</td>
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<tr>
<td>Cllr J Savage</td>
<td>LGA Rural Commission</td>
</tr>
<tr>
<td>Cllr Legg</td>
<td>Norfolk Health Overview and Scrutiny Committee</td>
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<tr>
<td>Cllr C Kemp</td>
<td>Norfolk Police and Crime Panel</td>
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<tr>
<td>Cllr Kiddie</td>
<td>Norfolk Waste Partnership</td>
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<tr>
<td>Cllr Wilby</td>
<td>South Norfolk Alliance</td>
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<tr>
<td>Cllr Palmer and Overton</td>
<td>Saffron Housing Trust</td>
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12. To consider any correspondence;