Licensing Appeals and Complaints Committee

Members of the Licensing, Appeals and Complaints Committee:

Mr D Goldson (Chairman)
Mr C Gould
Mrs V Bell

Agenda

Date
Wednesday 22 February 2017

Time
2.00 pm

Place
Cavell Room
South Norfolk House
Cygnet Court
Long Stratton Norwich
NR15 2XE

Contact
Democratic Services Officer:
Sue Elliott (01508) 533869

Licensing and Enforcement Officer:
Rosemary Setford (01508) 533602

South Norfolk District Council
Cygnet Court
Long Stratton Norwich
NR15 2XE

Email: democracy@s-norfolk.gov.uk
Website: www.south-norfolk.gov.uk

If you have any special requirements in order to attend this meeting, please let us know in advance
Large print version can be made available
1. To report apologies for absence and identify substitute voting members (if any);

2. To deal with any items of business the Chairman decides should be considered as matters of urgency pursuant to Section 100B (4) (b) of the Local Government Act, 1972. [Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.];

3. To receive Declarations of Interest from Members;
   (Please see guidance form and flow chart attached page 4)

4. To confirm the minutes of the meeting of the Licensing Appeals and Complaints Committee, held on 4 August 2016;
   (attached – page 5)

5. Exclusion of Public and Press;

   To exclude the public from the meeting under Section 100A of the Local Government Act 1972 for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act (as amended).

6. To consider an Application for a Licence to drive a Hackney Carriage or Private Hire Vehicle;
   (report enclosed separately)

   [NOT FOR PUBLICATION by virtue of paragraph 1 of part 1 of Schedule 12A of the Local Government Act 1972 (as amended)]
MEMBERSHIP OF THE LICENSING APPEALS AND COMPLAINTS COMMITTEE AND THE LICENSING AND GAMBLING ACTS COMMITTEE

The following members make up the Licensing Appeals and Complaints Committee and the Licensing and Gambling Acts Committee.

Sub Committees will be established to hear applications:

Updated: 18/8/2015

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DECLARATIONS OF INTEREST AT MEETINGS

Members are asked to declare any interests they have in the meeting. Members are required to identify the nature of the interest and the agenda item to which it relates.

- In the case of other interests, the member may speak and vote on the matter.
- If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed.
- If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting.
- Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.
- In any case, members have the right to remove themselves from the meeting or the voting if they consider, in the circumstances, it is appropriate to do so.

Should Members have any concerns relating to interests they have, they are encouraged to contact the Monitoring Officer (or Deputy) or another member of the Democratic Services Team in advance of the meeting.
LICENSING APPEALS AND COMPLAINTS COMMITTEE

Minutes of a meeting of the Licensing Appeals and Complaints Committee of South Norfolk Council held at South Norfolk House, Long Stratton on Thursday 4 August 2016 at 10:00am

Committee Members Present: Councillors: D Goldson (Chairman) W Kemp and J Wilby

Officers in Attendance: The Legal Advisor to the Sub Committee (T Eddison), the Licensing, Food and Safety Team Leader (G Britton) and the Licensing and Enforcement Officer (R Setford).

629 MINUTES

The minutes of the meeting held on 12 August 2015 were confirmed as a correct record and signed by the Chairman.

630 EXCLUSION OF THE PUBLIC AND PRESS

It was

RESOLVED: that under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 Schedule 12A of the Act (as amended).
631. APPLICATION FOR A PRIVATE HIRE VEHICLE LICENCE

(the applicant was in attendance for this item)

The Chairman welcomed everyone to the meeting and explained the procedure for determining the application.

The Licensing and Enforcement Officer outlined the salient points of her report, explaining the reasons why the application required consideration by the Committee. She explained that the vehicle was on the premises and was available for inspection, should members wish to do so.

Both the applicant and the Licensing and Enforcement Officer responded to a number of questions from members. It was explained that that the vehicle had been inspected by the Council's designated testing station and, despite its age, the vehicle’s condition was considered to be of a high standard. Members noted that this test was more stringent than the general MOT, and would be required every 6 months for this vehicle type. The applicant confirmed that her insurance policy would be amended accordingly, should the private hire vehicle licence be granted.

Following an inspection of the vehicle, the licensing officers and the applicant left the meeting whilst members determined the application. They were then readmitted to the meeting, and the Chairman announced the decision.

RESOLVED: that a private hire vehicle licence be granted, subject to the production of an updated vehicle insurance certificate.

The meeting concluded at 10:20 am

Chairman