COUNCIL

Monday 12 December 2016

7.30 pm
Council Chamber
South Norfolk House, Cygnet Court, Long Stratton, Norwich, NR15 2XE

Mr G Wheatley – Chairman of the Council
Mr B Duffin – Vice-Chairman of the Council

If you have any special requirements in order to attend this meeting, please let us know in advance
Large print version can be made available

This meeting may be filmed, recorded or photographed by the public; however anyone who wishes to do so must inform the Chairman and ensure it is done in a non-disruptive and public manner. Please review the Council's guidance on filming and recording meetings available in the meeting room.

<table>
<thead>
<tr>
<th>Group Meetings</th>
<th>Location</th>
<th>Time</th>
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<tbody>
<tr>
<td>Conservatives</td>
<td>Cavell &amp; Colman Rooms</td>
<td>6.30pm</td>
</tr>
<tr>
<td>Liberal Democrats</td>
<td>Blomefield Room</td>
<td>6.30 pm</td>
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</tbody>
</table>

Contact: Claire White on 01508 533669 or democracy@s-norfolk.gov.uk
The Council’s Prayer

Agenda

1. Apologies for Absence

2. Urgent Items:

Any items of business which the Chairman decides should be considered as matters of urgency pursuant to Section 100 B (4) (b) of the Local Government Act, 1972; [Urgent business may only be taken if, "by reason of special circumstances" (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.]

3. To Receive Declarations of Interest from Members (please see guidance – page 6)

4. To confirm the minutes of the meetings of the Council held on Monday 19 September, and Thursday 17 November (attached – pages 7 and 13)

5. Chairman’s Announcements (engagements attached – page 17)

6. To consider any petitions received under Section I of the “Rights of the Public at Meetings”
7. Notice of Motions:

(a) Cllr K Worsley

That this Council expresses its support in principle for the Royal British Legion's "Count Them In" campaign which calls for the inclusion in the 2021 Census of a question allowing ex-service personnel to identify themselves as having that status. To that end, the Council authorises the Leader of the Council to sign on its behalf a suitable pledge of support.

(b) Cllrs P Hardy, L Neal and B Stone

In the light of the collapse of the Norfolk/Suffolk Devolution deal, this Council notes the article by George Freeman MP published in the Eastern Daily Press asking for Councils to consider more effective forms of governance for Norfolk and instructs the Chief Executive to produce a paper setting out potential alternative governance options. The paper should consider a high level assessment of the potential benefits & risks for local residents and businesses in South Norfolk and the wider Greater Norwich economic geography.

8. Recommendations from the Cabinet;

PLEASE REFER TO YOUR CABINET PAPERS FOR THE MEETINGS HELD ON 24 OCTOBER AND 5 DECEMBER 2016

CABINET 24 OCTOBER 2016

(i) Treasury Management Report Quarter 2 2016/17

<table>
<thead>
<tr>
<th>RESOLVED:</th>
<th>TO RECOMMEND THAT COUNCIL</th>
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<tbody>
<tr>
<td>a)</td>
<td>Notes the treasury activity between April and September and that it complies with the agreed strategy.</td>
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<tr>
<td>b)</td>
<td>Approves the 2016/17 prudential indicators for the first six months of the year.</td>
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<tr>
<td>c)</td>
<td>Approves the increase in the Affordable Borrowing Limit and the Operational Boundary as set out in section 5.3 of the report.</td>
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(ii) Council Tax Discounts for Empty Homes, Second Homes and those undergoing/requiring Major Repair Works

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<thead>
<tr>
<th>RESOLVED:</th>
<th>TO RECOMMEND THAT COUNCIL:</th>
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<tr>
<td></td>
<td>a) Amends the class C empty property discount to 100% to operate for a period of one month</td>
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<tr>
<td></td>
<td>b) Retains the class D major repair works discount at 50% for twelve months</td>
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<tr>
<td></td>
<td>c) Retains the class B second home discount at 5%</td>
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CABINET 5 DECEMBER 2016

The recommendations arising from the Cabinet meeting held on 5 December, will be forwarded to members separately.

iii) Council Tax Support Scheme 2017/18 (considered as an urgent item at Cabinet)

iv) Conservation Area Appraisals and Boundary Amendments for Harleston, Hingham and the Loddon and Chedgrave Conservation Areas (page 35 of the Cabinet agenda)

10. **Questions to Chairmen and Portfolio Holders;**

**To take questions from Councillors and the Public**
Note: Time allocated to be at the discretion of the Chairman. No notice is required of questions, however it may be necessary for written answers to be provided where an immediate response cannot be supplied. If members choose to submit questions in writing in advance, they will be circulated before the meeting.

a. **Cabinet**

   (report of the Leader attached – page 22)

   For more information about recent meetings, please view the minutes from the October and November meetings.

   **Questions to the Leader and other Cabinet members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Portfolio</th>
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<tbody>
<tr>
<td>John Fuller</td>
<td>Leader, The Economy and External Affairs</td>
</tr>
<tr>
<td>Michael Edney</td>
<td>Deputy Leader, Finance and Resources</td>
</tr>
<tr>
<td>Yvonne Bendle</td>
<td>Wellbeing and Early Intervention</td>
</tr>
<tr>
<td>Lee Hornby</td>
<td>Regulation and Public Safety</td>
</tr>
<tr>
<td>Clayton Hudson</td>
<td>Stronger Communities and Leisure</td>
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<tr>
<td>Kay Mason Billig</td>
<td>Environment and Recycling</td>
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b. **Scrutiny Committee - Questions to the Chairman**

c. **Licensing Appeals and Complaints Committee / Licensing and Gambling Acts Committee – Questions to the Chairman;**

d. **Development Management Committee – Questions to the Chairman**

e. **Electoral Arrangements Review Committee – Questions to the Chairman**

11. **Outside Bodies – Feedback from Representatives:**

   (report from Cllr C Kemp regarding the Norfolk Police and Crime Panel attached – page 26)
DECLARATIONS OF INTEREST AT MEETINGS

Members are asked to declare any interests they have in the meeting. Members are required to identify the nature of the interest and the agenda item to which it relates.

- In the case of other interests, the member may speak and vote on the matter.
- If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed.
- If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting.
- Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.
- In any case, members have the right to remove themselves from the meeting or the voting if they consider, in the circumstances, it is appropriate to do so.

Should Members have any concerns relating to interests they have, they are encouraged to contact the Monitoring Officer (or Deputy) or another member of the Democratic Services Team in advance of the meeting.
COUNCIL

Minutes of a meeting of South Norfolk District Council held at South Norfolk House, Long Stratton on Monday 19 September 2016 at 7.30 pm

Members Present: Councillors, Wheatley (Chairman), Duffin (Vice-Chairman), Amis, Bell, Bendle, Blundell, Broome, Dale, Dewsbury, Easton, Ellis, Foulger, Fuller, Fulcher, Goldson, Gould, Gray, L Hornby, Hudson, C Kemp, W Kemp, Larner, Legg, Lewis, Mason-Billig, Mooney, Neal, Overton, Palmer, Pond, Riches, R Savage, J Savage, Thomas, J Wilby, M Wilby and Worsley

Apologies: Councillors, Bernard, Bills, Edney, Hardy, J Hornby, Kiddie, Minshull, Stone, and Thomson.

Officers in Attendance: The Chief Executive (S Dinneen), the Director of Business Development (D Lorimer), the Director of Growth and Localism (T Horspole), the Director of Community Services (P Boyce), and the Monitoring Officer (L Mickleborough).

Also in Attendance: Mrs J Gooch and Mrs R Joy (in support of the Petition)

3350 MINUTES

The minutes of the meeting held Thursday 30 June were confirmed as a correct record and signed by the Chairman.

3351 CHAIRMAN’S ANNOUNCEMENTS

The Chairman reminded members that the Chairman’s Reception was to be held on Friday 30 September at Easton College. He was pleased to announce that the reception was to be held in the Jubilee Building, one of the most environmentally advanced buildings in the region.
3352  PETITIONS RECEIVED

The Chairman referred to the petition received:

“Stand Against Hate (Amnesty International Diss Group)

We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. Our Council condemns racism, xenophobia and hate crimes unequivocally. We will not allow hate crimes to become acceptable. We will work to ensure that local bodies and programmes have the support and the resources they need to fight and prevent racism and xenophobia. We reassure all people living in the area that they are valued members of our community”

The petition organiser, Mrs J Gooch, (secretary to the Amnesty International Diss Branch) presented the petition, drawing attention to its purpose; that members discuss and make clear what steps the Council is taking to tackle racist, xenophobic and criminal behaviour. She referred to the rise in hate crime in the country following the referendum in June, and sought the Council to publically condemn such behaviour. She acknowledged that the Council opposed hate crime and supported all members of its community, but suggested that this could be more prominently presented on the Council’s website. She further suggested a more informal approach through, for example, the Council’s Link Magazine.

In support of the petition, Mrs R Joy added that there was a diverse community in South Norfolk, with various different races having worked and lived in the area for several years. Respect and understanding of others was so important, and she was interested in knowing how the Council proposed to promote this.

Cllr J Fuller moved that the petition be accepted and this was seconded by Cllr Y Bendle. Cllr Fuller thanked the petitioners for their presentation, assuring them that the Council did take hate crime extremely seriously. Of course the Council was proud of its diverse society and supported the sentiments of the petition; it was not only common sense, but a statement of the law. He was proud of the fact that South Norfolk was an “inclusive” council, and he referred to the Link magazine, the Council’s services and many events whereby the Council sought to engage with all its residents. He also made reference to the Council’s decision to sign up to the Norfolk wide approach to housing Syrian refugees. He added that all members took responsibility for supporting the sentiments of the petition through their day to day ward work. Referring to the Council’s website, he explained that this was currently being redesigned and he hoped that the Council’s stance on such behaviour would be communicated more effectively on the new site.
Cllr Y Bendle supported the sentiments of the petition and she was confident that the Council already adhered to its principles. She referred to the multi-agency team working within the Council’s “Help Hub” and how this approach meant that any incidents could be responded to quickly. She explained that the Council had adopted a number of policies regarding equal opportunities and anti-social behaviour, and she was satisfied that staff and members alike were fully conversant with these policies, which would result in any such incidents being “nipped in the bud”.

Cllr T Lewis expressed his support for the sentiments of the petition, and urged fellow members to publically endorse it. He referred back to a motion proposed by the Liberal Democrat Group back in September 2015 regarding Syrian refugees, which was very much in line with the sentiments of the current petition.

The Chairman thanked the petitioners and wished them well in their stance against racist, xenophobic and criminal behaviour.

It was then unanimously

**RESOLVED:** To accept the Petition

3353 RECOMMENDATIONS FROM THE CABINET

The Chairman confirmed that there were no recommendations from the Cabinet requiring approval from full Council.

3354 APPOINTMENT OF EXTERNAL AUDITORS

Members considered the report of the Audit Consortium Manager, which proposed a preferred route with regard to the appointment of the Council’s External Auditor.

Cllr J Fuller presented the report and it was unanimously

**RESOLVED:**

1. To agree that the Council joins a national collective scheme for the appointment of the Auditors, led by the Public Sector Audit Appointments (PSAA);
2. That delegated authority be given to the Section 151 Officer to communicate the willingness of the Council to join the scheme to the PSAA and to enter in to the scheme after satisfactory examination / negotiation of the proposed terms and conditions is concluded.
3355 ANNUAL REPORT ON STANDARDS ACTIVITY

Cllr K Mason Billig introduced the Annual report on Standards Activity. She explained that the regime was continuing to work well, and that there had been no cause for a meeting of the full Standards Committee during the last year.

In response to queries, Cllr Mason Billig advised that the majority of complaints received were with regard to parish councillors, and members’ attention was drawn to Appendix 1 of the report, which detailed the number of complaints made at both parish and district level. Members noted that officers continued to offer training to parish councils, in an effort to avoid future complaints.

It was unanimously

RESOLVED: To endorse the Annual Report of the Standards Committee

3356 QUESTIONS TO CHAIRMEN AND PORTFOLIO HOLDERS

a) Cabinet

Cllr T Lewis referred to the problem with flooding under the bridge at Wymondham and the drainage works carried out to alleviate the problem. The road had recently flooded again, and Cllr Lewis queried recent reports that the works carried out may have exasperated the problem.

In response, Cllr L Hornby explained that he believed the works carried out had prevented flooding, with only two cases since December 2015. Last week’s flooding had been caused by the exceptionally high level of rain, falling within such a short timescale. In this case the waters had been able to drain away very quickly, due to the drainage works that had been carried out. Cllr K Mason Billig added that although a Norfolk County Council function, it was important that the District and the County worked in partnership to resolve such issues.

b) Chairman of the Scrutiny Committee

Cllr L Neal confirmed that there had been no meetings of the Scrutiny Committee since the last meeting of the Council.
c) Chairman of the Licensing Committee

Cllr D Goldson explained that the Licensing Committee had recently met on two occasions, to consider an application for a new premises licence and an application for a private hire vehicle licence.

d) Development Management Committee

There were no questions with regard to the Development Management Committee.

e) Electoral Arrangements Review Committee

Members referred to the report regarding the Electoral Arrangements Review Committee (EARC), and the recent Council submission to the Local Government Boundary Commission (LGBC) concerning future warding patterns.

The Chairman of the EARC, Cllr C Kemp, explained that since writing the report, it had come to light that due to discrepancies in the numerical data used when compiling the Council’s submission to the LGBC, there was a need to consider amended proposals for Costessey and Wymondham. The LGBC had granted an extended deadline for submission and a meeting of the Electoral Arrangements Sub Committee had therefore been arranged for Friday 23 September at 10.00 am. Cllr Kemp explained that all members were welcome to attend, but stressed that the meeting would consider new proposals for the Costessey and Wymondham wards only, and the consideration of other ward patterns would not be reopened.

Members noted that once the LGBC had published its own proposals, these would be subject to a two month consultation period, and that the EARC might need to meet again to consider a response to these proposals.

3357 OUTSIDE BODIES – FEEDBACK FROM REPRESENTATIVES

In response to a query regarding the Police and Crime Panel for Norfolk, Cllr C Kemp confirmed that the new Commissioner had settled in well. He agreed that in future, he would provide brief written reports to Council, updating members on the work of the Panel.
(The meeting concluded at 8.10 p.m.)

Chairman
SPECIAL COUNCIL

Minutes of a meeting of South Norfolk District Council held at South Norfolk House, Long Stratton on Thursday 17 November 2016 at 7.30 pm

Members Present: Councillors, Wheatley (Chairman), Duffin (Vice-Chairman), Bendle, Bills, Dewsbury, Easton, Edney, Ellis, Foulger, Fuller, Gould, Gray, Hardy, J Hornby, L Hornby, Hudson, C Kemp, W Kemp, Kiddie, Lewis, Mason-Billig, Minshull, Mooney, Neal, Palmer, Riches, R Savage, J Savage, Stone, Thomson, J Wilby, M Wilby, Worsley.

Apologies: Councillors, Amis, Bell, Bernard, Blundell, Broome, Dale, Fulcher, Goldson, Larner, Legg, Overton, Pond and Thomas

Officers in Attendance: The Chief Executive (S Dinneen), the Director of Business Development (D Lorimer), the Director of Community Services (P Boyce), the Director of Growth and Localism (T Horspole), and the Monitoring Officer (L Mickleborough).

(a member of the press was also in attendance)

3358 URGENT ITEM – MEMBERSHIP OF THE DEVELOPMENT MANAGEMENT COMMITTEE

Members noted that Cllr P Broome had decided to step down as a member of the Development Management Committee. Cllr J Fuller confirmed that he had appointed Cllr B Duffin as his replacement.

3359 NORFOLK AND SUFFOLK COMBINED AUTHORITY

The Chairman referred to the report of the Chief Executive concerning devolution for Norfolk and Suffolk.
Cllr C Kemp proposed, seconded by Cllr T Lewis, that in accordance with Standing Order H3, that standing orders be temporarily suspended to allow a full question and answer session with regard to devolution.

It was unanimously

**RESOLVED:** That standing orders be temporarily suspended to allow for a full question and answer session with regard to devolution

The Monitoring Officer informed Council that the Department for Communities and Local Government had made two minor amendments to the draft Norfolk and Suffolk Combined Authority Order:

- Schedule 1 para 4 (1) – that “two thirds majority” be amended to “qualified majority”
- Schedule 1 para 4 (6) – that “non-voting” be amended to “non-constituent” in relation to the Local Enterprise Partnership

The Monitoring Officer further reminded members that any amendments to the recommendations of the report (other than to correct any typographical errors), would only succeed to negate the motion, and were therefore not appropriate.

Cllr J Fuller then presented the report to members, explaining that this was an opportunity for Norfolk to secure huge investment in to the area, leading to greater control over its economic destiny. Local taxes would stay in Norfolk, which in turn would support local people and businesses. This deal was about more than money; it was about the economy, jobs, skills, transport, health and housing, all which impacted on the everyday life of those living in the area. He acknowledged that there had been some opposition to the election of a mayor, but he drew members’ attention to the IPSOS MORI survey where 65% of those surveyed had indicated that they were in favour, or strongly in favour of devolution. He urged members to support the recommendations of the report and grasp the opportunity to bring more prosperity to Norfolk and Suffolk.

Cllr T Lewis asked what the impact would be, should one of the participating councils withdraw from the deal. In response, Cllr Fuller referred members to Appendix D of the report, and the letter received from the Secretary of State for Communities and Local Government, where it clearly stated that the deal was on the basis of the twelve participating councils giving consent. The Monitoring Officer advised that she understood that the current deal would fall, should any one of the participating councils vote against. She was unable to confirm whether a further offer would be forthcoming from the Secretary of State, should the current deal fall through.

With regard to a further question from Cllr Lewis regarding the political make-up of the Scrutiny Committee of the new combined authority, the Monitoring Officer explained that the details would form part of the final Order. However, she understood that political balance would be required, based on the political control of each of the participating authorities. Cllr C Kemp explained that this system had been adopted for the appointment of members on the Norfolk Police and Crime Panel.
Cllr T Lewis asked how the combined authority would operate, when dealing with issues such as transport and roads, where they would inevitably overlap in to those areas in Norfolk where councils had opted out of the deal. Cllr Fuller acknowledged that it would be more advantageous to all, if all councils in Norfolk were part of the deal, but they currently were not. It would not be easy, but under the strong leadership of the Mayor, the new authority would need to look beyond administrative boundaries, and concentrate on delivering what was good for the people in area.

The question and answer session then closed, and the Council agreed that standing orders be reinstated.

Cllr M Gray then addressed the Council. He recognised that there were many benefits to the deal, but he felt there to be flaws too. He referred to the proposed combined authority as a piece meal approach, and he considered a full review of local government to be preferable. He was disappointed that the proposals made no mention of the environment, or sustainable growth, and with eleven of the participating councils being conservative controlled, he felt that the makeup of the new combined authority would not reflect the political opinion of local people. He considered the proposals to be unstable, unsustainable and unrepresentative, and he could not support the report recommendations.

Cllr Lewis stated that he would not be supporting the progression of the deal. He expressed concern with regard to the proposed political make up of the new authority, in particular the Scrutiny Committee, and was concerned for those residents living in areas where the local council had opted out of the deal, noting that these residents were deprived of the opportunity to vote for any new regional mayor. He had noted the results of the MORI IPOS survey, but he felt that this had failed to raise relevant issues and had avoided difficult questions. Despite this, he stressed that the Liberal Democrat Group was not against devolution, and would be willing to play a part in moving forward to an alternative deal / system, should the current proposals fall through.

Cllr P Hardy explained that he would be supporting the recommendation to proceed with the deal, as it was in the best interests of the people and businesses in Norfolk to do so. Cllr K Mason Billig also expressed support for the deal, and stressed the importance of doing what was best for the residents of South Norfolk. She urged members not to be influenced by the decision of King’s Lynn and West Norfolk Borough Council that had, it was reported, voted against the recommendations earlier that evening. Cllr C Kemp also expressed his support for the proposals and Cllr J Savage felt that as member for Harleston, which fell in the Waveney Valley and bordered Suffolk, it would be a derogation of duty to vote against the proposals. Cllr J Hornby spoke of the great benefits devolution would bring to the region and he commended the proposals to Council.

Cllr Fuller was disappointed to learn that members in King’s Lynn and West Norfolk Borough Council had voted against the proposals, earlier that evening. But he felt there to be a moral purpose in continuing to support the deal, a moral case for growing the economy, providing jobs, and building homes and infrastructure for the residents of South Norfolk. He called upon the Government to recognise and reward those authorities that were still in the “coalition of the willing”, so that Norfolk was not left in the slow lane.

With 31 votes in favour, and 2 against, it was
RESOLVED: To

1. Conclude that the establishment of a Mayoral Combined Authority for Norfolk and Suffolk is the option which most fully permits the effective discharge of the functions that Government is prepared to devolve to this area, on the basis of the earlier Governance Review (Appendix B to the 30th June Council papers), Equalities Impact Assessment (EqIA) and the results of the consultation.

2. Authorise the Chief Executive to consent to the Council being included in an Order that will be laid before Parliament by the Secretary of State for Communities and Local Government to create the Norfolk and Suffolk Combined Authority, such Order to:
   - Establish a Norfolk and Suffolk Combined Authority and specify the high level constitutional arrangements;
   - Confer functions on the Norfolk and Suffolk Combined Authority; and
   - Specify those functions exercisable by the Mayor

3. Agree that in the event that any minor drafting changes are required to reflect legislative requirements and the contents of the Deal Agreement, to delegate authority to the Chief Executive, in consultation with the Leader and agreement with the other Chief Executives/Managing Directors of the Constituent Councils across Norfolk and Suffolk to make the necessary changes to the Order

4. To continue to consider and receive further reports as the Devolution process progresses

(The meeting concluded at 8.17 p.m.)

Chairman
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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>24 September</td>
<td><strong>Joan Mann Special Sports Day</strong>&lt;br&gt;The 35th annual event held at RAF Lakenheath, with the emphasis being on the enjoyment of the participants – adults and children with special needs, and hosted by Colonels from the American airbase.</td>
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<td>24 September</td>
<td><strong>Tree Warden Network Visit</strong>&lt;br&gt;An annual regional conference, celebrating 25 years since the wardens started in the district and since the first tree warden in the country himself took post, who is now the chairman of the network.</td>
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<td>26 September</td>
<td><strong>Reception</strong>&lt;br&gt;The opening and private viewing of the Wymondham College art exhibition, hosted by the Principal of Wymondham College and staff of the art department.</td>
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<td>29 September</td>
<td><strong>AGM</strong>&lt;br&gt;The annual general meeting, followed by an exhibition of the hospital’s work, the focus being on the work of the clinicians in the Stroke Service and the Plastic Surgery department.</td>
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<td>30 September</td>
<td><strong>Civic Reception</strong>&lt;br&gt;Garry’s Reception was held at the impressive Jubilee building at Easton College, and focussed on his theme of inclusion, showcasing some of the successful projects within the SN community, including The Men’s Shed, the work of the Community Connectors and Zumba fitness.</td>
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<td>9 October</td>
<td><strong>Service</strong>&lt;br&gt;A service hosted by the Mayor of St Edmundsbury to celebrate the Suffolk Harvest Festival, followed by a Harvest lunch.</td>
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<td>10 October</td>
<td><strong>Pub of the Year Award Ceremony</strong>&lt;br&gt;The Awards breakfast to announce the winner of the Pub of the Year for South Norfolk – The Crown in Burston.</td>
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<td>16 October</td>
<td><strong>Justice Service</strong>&lt;br&gt;Hosted by the High Sheriff of Norfolk, Major General Sir William Cubitt and held at Norwich Cathedral.</td>
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<td>25 October</td>
<td><strong>Community Awards Launch</strong>&lt;br&gt;To launch the Community Awards for 2017.</td>
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<td>6 November</td>
<td><strong>Reception</strong>&lt;br&gt;Reception and special viewing of the newly opened National Heritage Centre for Horseracing and Sporting Art, hosted by the Chairman of Forest Heath and held in Newmarket.</td>
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<td>8 November</td>
<td><strong>Dedication</strong>&lt;br&gt;Service, followed by the Dedication of the new war memorial at Poringland, which South Norfolk Council contributed to in the way of a member grant.</td>
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<td>10 November</td>
<td><strong>50-year Celebration</strong>&lt;br&gt;A presentation and reception to celebrate 50 years of Norwich and Central Norfolk Mind, held at Norwich Cathedral.</td>
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<td>13 November</td>
<td><strong>Remembrance Service</strong>&lt;br&gt;A church service at Carleton Rode PCC where the Bishop of Thetford consecrated the new ringing chamber, which is now disabled accessible. The Padre from USAAF Lakenheath also attended to dedicate a memorial board in honour of the servicemen who served locally.</td>
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CIVIC ENGAGEMENTS FOR THE CHAIRMAN and VICE CHAIRMAN FOR THE PERIOD: 19 September to 11 December 2016

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<th>Date</th>
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<tr>
<td>13 November</td>
<td><strong>Remembrance Service</strong></td>
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<td>A service of remembrance at Norwich Cathedral, followed by the laying of wreaths at the war memorial and salute by the Lord Mayor and Lord Lieutenant.</td>
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<td>13 November</td>
<td><strong>Concert</strong></td>
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<td>An Autumn concert hosted by the Principal and Director of Music at Wymondham College.</td>
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<td>15 November</td>
<td><strong>Preview evening</strong></td>
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<td>A preview evening for the 2017 Royal Norfolk Show, which outlined the options for supporting the Show and the top-level themes for 2017 – food farming and the countryside, innovation and enterprise and celebrating the arts.</td>
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<td>16 November</td>
<td><strong>Design Awards</strong></td>
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<td>Presentation of the Design Award winner, held in the lecture theatre of the Bob Champion research building at the NRP</td>
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<td>26 November</td>
<td><strong>Bridge for Heroes Reception</strong></td>
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<td>A reception hosted by the Chairman of NCC to raise awareness of the charity The Bridge for Heroes and the vital work they do for ex-servicemen and their families.</td>
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<td>8 December</td>
<td><strong>At Home Reception</strong></td>
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<td>A reception hosted by the Mayor of King’s Lynn and West Norfolk, held at the Town Hall in King’s Lynn.</td>
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<td>9 December</td>
<td><strong>Christmas Quiz</strong></td>
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<td>A Christmas-themed quiz hosted by the Mayor of Thetford to support children and young people locally.</td>
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<td>11 December</td>
<td><strong>Carol Concert</strong></td>
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<td>A Christmas carol concert, culminating with Last Night of the Proms, hosted by the Chairman of Forest Heath and held in Red Lodge.</td>
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Monitoring Officer Report

Report of the Monitoring Officer
Cabinet Member: John Fuller, Economy and External Affairs

CONTACT
Leah Mickleborough, 01508 533954
lmickleborough@s-norfolk.gov.uk
1. Introduction

1.1 This report seeks to propose various minor changes to the Constitution

2. Changes to Officer Delegations

2.1 There have been two changes to the officer establishment which will require modification to the current scheme of delegation.

2.2 Following the appointment of the new Head of Finance and Human Resources, Peter Catchpole, it is proposed that the post of Section 151 Officer will transfer from the Director of Business Development to the Head of Finance and Human Resources. The Deputy Section 151 Officer will continue to be the Accountancy Manager.

2.3 The Director of Community Services, Paula Boyce, has decided to leave the Council. At present, it is suggested that the post is not immediately recruited to in order that options can be considered; in particular, the Council is due to undertake a peer review in the next financial quarter which will give the opportunity to obtain an external perspective and insight on the possible options available.

2.4 In the meantime, it is necessary to re-delegate responsibilities for the relevant services falling within the Director of Community Services’ responsibilities, as follows:

2.4.1 Housing Services, Affordable Housing, Early Intervention and Independent Living (services under the management of the Housing Access and Standards Manager, Housing Enabling and Strategy Officer, Early Intervention Manager and Independent Living Team Leader) – delegated to the Chief Executive;
2.4.2 Environmental Services, Corporate Health and Safety, Business Support – Communities, and Community Projects (under the management of the Head of Environmental Services; Community Services Business Manager, Corporate Health and Safety Advisor and Projects Manager) – delegated to the Director of Growth and Localism;

2.5 To accommodate this temporary increase in the Growth and Localism Directorate, CNC Building Control will be delegated to the Director of Business Development

2.6 A further report will be presented to Council in due course to seek agreement to long-term proposals

3. Other Amendments

3.1 The Planning Policy and Regulation Policy Committee has requested to change its name to the “Planning and Regulation Policy Committee” to avoid repetition of the word policy. However, concern has subsequently been raised that some members of the public may confuse this title with the Development Management Committee. It is therefore suggested that the Committee is renamed the “Regulation and Planning Policy Committee”

3.2 The Norfolk Parking Partnership Joint Committee has requested the Council to appoint a substitute from amongst members of the Cabinet. It is therefore proposed that Kay Mason-Billig is appointed to this role.

4. Recommendation

4.1 Council is requested to:
4.1.1 Appoint the Head of Finance and Human Resources as the Section 151 Officer;
4.1.2 Amend the Scheme of Delegation as set out in paragraph 2.4 and 2.5 with immediate effect;
4.1.3 To change the name of the Planning Policy and Regulation Policy Committee to Regulation and Planning Policy Committee
4.1.4 To appoint Kay Mason-Billig as the Council’s substitute on the Norfolk Parking Partnership Joint Committee
Report of the Leader of the Council

Report of the Leader of the Council, John Fuller
1. Introduction

1.1. This report seeks to update Council following its recent decision to endorse Cabinet agreeing to enter a devolution deal for Norfolk and Suffolk.

2. Devolution for Norfolk and Suffolk

2.1. Over the past year, South Norfolk, alongside other local authorities in Norfolk and Suffolk, has worked to secure a devolution deal. A governance review had been undertaken which highlighted the significant economic growth and housing delivery challenges that the two Counties faced, and concluded that the most effective way to address these challenges was to form a Combined Authority, with double devolution of appropriate powers and functions to functional economic areas. Following a consultation exercise, which demonstrated strong support for a Combined Authority and the Devolution Deal, the Secretary of State had indicated he was minded to create a Norfolk and Suffolk Combined Authority. Accordingly, the South Norfolk Council and Cabinet met on 17 November to confirm their support to proceed in forming the Combined Authority.

2.2. The same report was considered at the other two Norfolk Districts who had agreed to proceed in June, but following the decision of the Borough Council of Kings Lynn and West Norfolk not to proceed, the Suffolk authorities agreed a different recommendation and voted to reiterate the commitment given previously by their Councils to devolution as a means of delivering accelerated growth in the local and national economy and of helping local people and places to fulfil their potential; and to authorise the Leader and Chief Executive to seek an urgent meeting with the Secretary of State to discuss the Government's intention in relation to devolution, and to work with Government and local partners to agree an alternative devolution deal as soon as possible. Further reports were requested to come to the respective Council and Cabinet meetings as the process progressed.
2.3. The conclusions of the voting are as follows:

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<th>Council</th>
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<th>Outcome (Y/N)</th>
<th>For</th>
<th>Against</th>
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2.4. In consequence of the vote, the Secretary of State confirmed that the Government would not be placing the legislation to create a Combined Authority, which effectively ends the devolution deal as it stood.

2.5. On 30 November, a meeting was held of those authorities who were willing to continue to try to support a deal being formed. This meeting recognized the importance of continuing to work to secure a deal across the Norfolk and Suffolk geography given
the importance of growth within the Greater Norwich and Greater Ipswich economic geographies to the region in furtherance of the double devolution principles South Norfolk considered was a high priority in the original deal.

2.6. There was strong agreement that we must go back to Government as quickly as possible and seek to negotiate a new deal for the ‘Coalition of the Willing’, a phrase used by the Secretary of State, using the recently withdrawn one as a basis. Whilst the door remains very much open to other areas not currently round the table, Leaders are clear that it must not be to the detriment of the residents and businesses of those areas that have shown strong support throughout this process. Given the need to finance and deliver growth in homes, jobs and infrastructure to benefit the local economies, Leaders remain clear that Devolution offers the best chance of assuming new locally based decision making powers and financial instruments to deliver real benefits for the communities they represent that would not otherwise be available to them.

3. **Recommendation**

3.1. The Council is requested to endorse the ongoing exploratory work on a successor devolution deal amongst the ‘Coalition of the Willing’ and to note that further reports will be presented to Councillors for review and comment as discussions progress.
POLICE AND CRIME PANEL FOR NORFOLK

“But it is one thing, to shew a Man he is in Error; and another to put him in possession of Truth.”

1. I am happy to resume reporting on my work representing South Norfolk on the Police and Crime Panel for Norfolk. This report covers the three meetings of the Panel since the new Police and Crime Commissioner, Mr Lorne Green, was elected on 5th May 2016. This report must not be taken as the collective view of the Panel; it represents my views alone.

2. At the annual meeting of the Panel Cllr Alec Byrne, the County member for Attleborough, was elected Chairman of the Panel and Cllr Brian Hannah, the County member for Sheringham, was elected Vice-Chairman. I was reappointed one of the members specialising in handling complaints against the Commissioner and have subsequently been chosen to be Chairman of the Panel’s Complaints Handling Sub-Panel.

3. At this, and at the following two meetings of the Panel, a significant change of atmosphere has been evident. The new Commissioner appreciates that the rôle of the Panel is to provide him with challenge and support as a critical friend — its essentially scrutiny function. Unlike his predecessor, the Commissioner’s approach is inclusive; he is not going through motions which the previous Commissioner evidently regarded as tiresome and made little effort to disguise.

4. Another important change is that Norfolk now has a full-time Commissioner. His predecessor relied on his excellent Deputy, Ms Jenny McKibben, and, so it has been reported, attended his Wymondham office once or twice each month. Mr Green attends daily unless his duties take him elsewhere. He has not found it necessary to appoint a Deputy and one of his first steps after taking office was to transfer the salary saved, some £56,000 per annum plus on-costs, to the Constabulary’s front-line budget.

5. Other election pledges which the new Commissioner has redeemed include:
   a. ordering body-worn video cameras for officers on duty. This will reduce complaints and encourage early guilty pleas (saving Court and Police resources) as the video-recording will offer evidence that will be difficult to challenge;
   b. in conjunction with the National Rural Crime Network (in which the previous Commissioner refused to participate), organising a Rural Crime Summit at which the PCCs for Norfolk, Suffolk, Cambridgeshire and Lincolnshire signed a protocol for joint working to tackle this priority area; and
   c. resuming the periodic meetings of the Norfolk and Suffolk Collaboration Panel at which issues arising from the joint-working arrangements between the Norfolk and Suffolk Police can be discussed and resolved. The Panel had not met for 18 months as the previous Commissioner saw no purpose in it meeting.

6. Finally, may I draw attention to the widespread consultation which the Commissioner is conducting on the Police Budget for 2017-18 and the resulting precept. The consultation closes on 9th December 2016. Members who wish to put forward a view should use this link: TellLorne@norfolk.pnn.police.uk or telephone 01953 424455.

(Dr) C J Kemp,  
29/11/2016