

**Planning Services**  
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## VALIDATION CRITERIA

**Application for a Lawful Development Certificate for an existing use or operation or activity including those in breach of planning condition**

### National Requirements

**Requirements for all applications (3 copies unless submitted electronically)**

The completed signed and dated **application form** YES

**Appropriate Fee** (see Guidance Notes) If no fee enclose please explain why? YES

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**Site Location Plan** – scale 1:2500 or 1:1250 this must have the application site and access to the highway (where applicable) outlined in red and any other land you own in blue. YES

**Evidence** verifying the information included in the application (e.g. Sworn Statement, dated photographs, invoices/receipts etc) YES