

## Planning Services

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## VALIDATION CRITERIA

### Householder Application for planning permission for works or extension to a dwelling and Listed Building consent

#### National Requirements

##### Requirements for all applications (3 copies unless submitted electronically)

The completed signed and dated **application form** YES

Completed signed and dated **Ownership Certificate** (A, B, C, D)  
(see Guidance Notes) YES

**Article 12** (Agricultural Holdings Certificate) YES

**Appropriate Fee** (see Guidance Notes) If no fee enclose please  
explain why? YES

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**Site Location Plan** – scale 1:2500 or 1:1250 this must have the  
application site and access to the highway (where applicable)  
outlined in red and any other land you own in blue. YES

**Site/Block plan** – scale 1:200 or 1:500 – this needs to show the  
proposed layout. YES

#### **Elevations (required for any elevation changed by proposal)**

Existing front elevation (scale 1:50 or 1:100) YES  N/A

Existing rear elevation (scale 1:50 or 1:100) YES  N/A

Existing side elevation (scale 1:50 or 1:100) YES  N/A

Existing opposite side elevation (scale 1:50 or 1:100) YES  N/A

Proposed front elevation (scale 1:100) YES  N/A

Proposed rear elevation (scale 1:100) YES  N/A

Proposed side elevation (scale 1:100) YES  N/A

Proposed opposite elevation (scale 1:100) YES  N/A

**Floor Plans (required for each floor affected by proposal)**

Existing floor plans (scale 1:50) YES  NO

Proposed floor plans (scale 1:50) YES  NO

**Design and access statement** YES

**Applications for new access**

Plan showing position of access/visibility splays (scale 1:200 or 1:500) YES

**Applications for freestanding garages/outbuildings and oil tanks**

Site plan (scale 1:500) showing position of proposal on site YES

Proposed elevations (scale 1:50) YES

**Applications for walls/fences/gates**

Site plan (scale 1:200 or 1:500) showing position wall etc YES

Elevation of wall fence in relation to dwelling (scale 1:00) YES

**Applications for satellite dishes/domestic turbines**

Elevation (scale 1:100) showing position of equipment YES