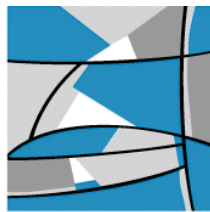


Joint Committee of Central Norfolk
Building Control

STATEMENT OF ACCOUNTS
2008/09



CNC
Building Control

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EXPLANATORY FOREWORD

1. Under section 101(5) of the Local Government Act 1972 three Councils (Broadland District Council, Norwich City Council and South Norfolk Council) have formed a partnership for the joint provision of building control services in their areas from 1 April 2004.
2. The partnership is managed by a joint committee (Joint Committee of Central Norfolk Building Control – C.N.C.). It consists of one executive member from each Council and trades as “C.N.C. Building Control”.
3. Under section 1 of the Local Authorities (Goods and services) Act 1970 South Norfolk Council is providing finance, and personnel services to CNC.
4. CNC Building Control’s accounts for the year 2008/09 are set out on pages 7 to 12.

They consist of:-

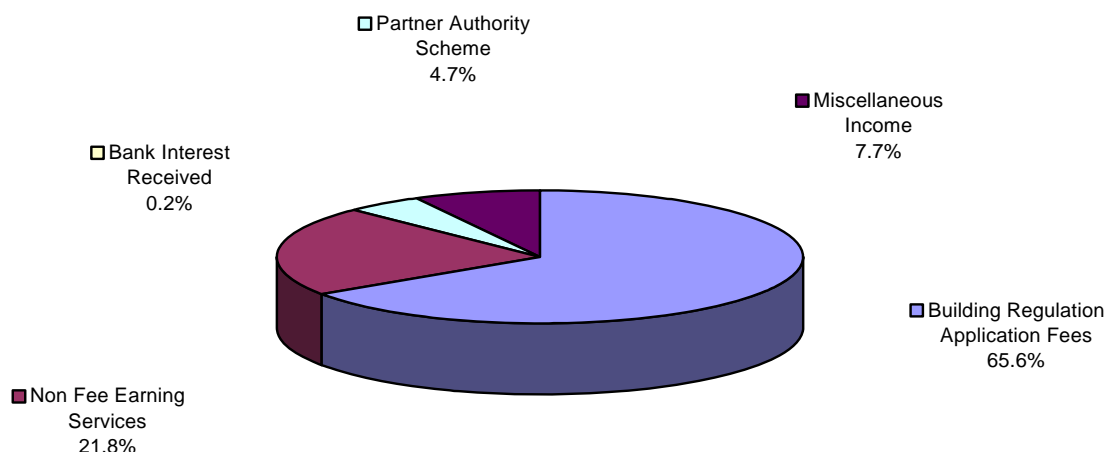
- the Income and Expenditure Account - covering all income and expenditure.
 - the Balance Sheet - which sets out the financial position of CNC on 31st March 2009.
 - the Statement of Movement in the General Fund - which brings together all the recognised gains and losses of CNC.
 - the Statement of Total Recognised Gains and Losses (STRGL) – brings together all the gains and losses of CNC for the year.
 - the Cash Flow Statement - which summarises the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.
5. These accounts are supported by the Statement of Accounting Policies, which follows this foreword, and various notes to the accounts.

This foreword provides a brief explanation of the financial aspects of CNC’s activities and draws attention to the main characteristics of CNC’s financial position.

6. Income is received in respect of application and inspection work carried out on behalf of customers within the area covered by the three participating authorities. The distribution of this income is roughly equal.

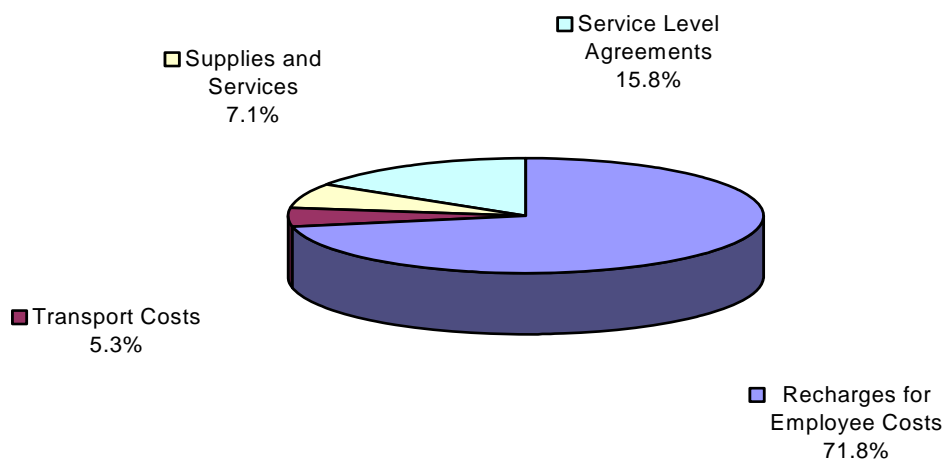
Non Fee income relates to work carried out on behalf of the participating authorities for which a customer is not directly charged.

See pie chart below for a split of the income received.



7. What is the Money spent on?

As can be seen on the pie chart below, 72% of expenditure relates to charges for employees, and a further 16% for Service Level Agreements relating to support services carried out by the participating authorities on behalf of CNC.



8. The accounting policies adopted by CNC comply with the relevant recommended accounting practices and are explained fully in the notes to the accounts.

STATEMENT OF ACCOUNTING POLICIES

1. General

The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2008: A Statement of Recommended Practice (SORP), issued in 2008 by the Chartered Institute of Public Finance and Accountancy (CIPFA) and also with guidance notes issued by CIPFA on the application of accounting standards. They therefore comply with 'proper accountancy practice' under the terms of the Local Government and Housing Act 1989.

The accounting convention adopted is historical cost.

2. Accounting Concepts

In managing its finances and preparing the Statement of Accounts the Joint Committee has particular regard to the accounting concepts within the SORP to ensure that the accounts present fairly its financial position and performance.

Relevance - the information in the accounts is useful in assessing the Joint Committee's stewardship of public funds and for making economic decisions.

Reliability - the information in the accounts is complete, prudently prepared, reflects the substance of transactions and is free of deliberate or systematic bias or material errors.

Comparability – a consistent approach to accounting policies is used in preparing the accounts to ensure that it may be compared to previous years. Where there is a change in accounting policy that has a material effect on the figures, this is disclosed.

Understandability– the Joint Committee has endeavoured to ensure that an interested reader can understand the accounts.

Materiality – in using its professional judgement the Joint Committee has considered the amount and nature of any transaction, or set of transactions. An item is considered to be material where its omission or misstatement would reasonably change the substance of the information presented in the accounts.

Accruals – the non-cash effects of transactions have been reflected in the statements for the financial year in which they occur not when any cash is received or paid.

Going Concern – the accounts have been prepared on the assumption that the Joint Committee will continue to provide operational services for the foreseeable future.

Primacy of Legislative Requirements – the Joint Committee operates through the power of statute. Where legislation prescribes the express treatment of transactions then the accounting concepts outlined above may be over-ruled.

3. Fixed Assets

All assets used by CNC are owned by the participating authorities. Where the cost of assets has fallen below the de minimis level set by an individual authority, the cost of the asset has been charged to CNC. The capital charge relating to assets used by CNC is deemed to be included within the charge for the service level agreement.

In 2008/09 CNC has incurred no capital expenditure or entered into any finance or operating leases.

4. Debtors and Creditors

The revenue accounts of CNC are maintained on an accruals basis in accordance with the Code of Accounting Practice and FRS18. That is, sums due to or from CNC during the year are included whether or not the cash has actually been received or paid in the year.

5. Cost of Support Services

Expenditure has been split between fee and non fee earning activities.

6. Reserves

CNC maintains a reserve to act as working capital and to finance any significant investment in the service necessary to support its operational requirements.

7. Investments

Any surplus funds are invested on behalf of CNC by South Norfolk Council. Interest earned is paid direct to CNC's bank account.

8. Value Added Tax

Income and Expenditure excludes any amounts related to VAT, as all VAT collected is payable to HM Revenue & Customs and all VAT paid is recoverable from them through South Norfolk Council.

INCOME AND EXPENDITURE ACCOUNT

2007/08		2008/09
£'000		£'000
1,698	Expenditure	1,751
(1,644)	Income	(1,748)
54	Net cost of Service	3
(43)	Interest	(3)
11	Net Operating Expenditure	0
11	Deficit/(Surplus) for The Year	0

STATEMENT OF MOVEMENT ON THE GENERAL FUND BALANCE

2007/08		2008/09
£'000		£'000
11	(Surplus)/Deficit for the year	0
	Net additional amount required by Statute and Non Statutory Proper practices to be debited or credited to the General Fund Balance For the Year	0
0		0
11	Decrease in General Fund Balance for the year	0
129	General Fund Balance brought Forward	118
118	General Fund Balance carried forward	118

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

2007/08		2008/09
£'000		£'000
11	(Surplus)/Deficit for the year	0
11	Total Recognised (Gains)/Losses for the year	0

BALANCE SHEET

31 March 2008 £'000			31 March 2009 £'000 £'000
	Current Assets		
178	Debtors	Note 6	381
25	Bank		(118)
203			263
	Current Liabilities		
(85)	Creditors	Note 7	(145)
118	Total Assets less Liabilities		118
	Financed by:		
118	General Fund	Note 8	118

CASH FLOW STATEMENT

2007/08 £'000			2008/09 £'000
	Revenue Activities		
	Cash Outflows		
2,316	Other Operating Costs		1,704
	Cash Inflows		
(1,691)	Fees and Charges		(1,558)
625	Net Cash Outflow/(Inflow) from Revenue Activities	Note 13	146
	Return on Investments		
(43)	Inflows – Interest Received		(3)
582	(Increase)/Decrease in Cash		143

NOTES TO THE CORE STATEMENTS

1. Publicity

In 2008/09 CNC spent £4,304 on publicity (£11,560 in 2007/08) as defined by the Local Government Act 1986. This expenditure was spent on advertising and marketing CNC's services.

2. Related Party Transactions

There are no related party transactions for CNC. The Joint Committee comprises an elected member from each of the participating authorities. Officers are employed by these authorities. Transactions exist between these bodies.

On December 18th 2007, the three partner authorities established a separate company, CNC Consultancy Services Limited as permitted under the Local Government Act 2003, for the delivery of building control activities outside the current remit of the joint committee. The 3 directors of the new company represent each partner authority and are the same members as those of the Joint Committee.

Each participating authority charges CNC for services they provide under service level agreements, and make a contribution to the partnership in respect of non-fee earning work.

Total	Broadland	Norwich	South Norfolk	Total
£'000	£'000	£'000	£'000	£'000
2007/08	2008/09	2008/09	2008/09	2008/09
Service Level Agreements				
257 Payments to Partner Authorities in respect of services provided	146	19	112	277
Receipts from Partner Authorities:				
(192) Income re non fee earning work	(112)	(136)	(134)	(382)

Balances owing to the Partner Authorities as at 31 March 2009 are as follows:

31 March 2008 £'000		31 March 2009 £'000
0	Broadland	0
0	Norwich	0
18	South Norfolk	38
18		57

3. Audit Costs

In 2008/09 a provision of £10,500 was made for the Audit Commission to provide its opinion on the Statement of Accounts. (£8,000 in 2007/08 and £12,000 in 2006/07).

4. Leases

No operating or finance leases were entered into in 2008/09.

5. Trading Account

Income is received in respect of application and inspection work carried out on behalf of customers within the area covered by the three participating authorities.

Non Fee income relates to work carried out on behalf of the participating authorities for which a customer is not directly charged. Service level agreements are in place for the provision of this service. The partner authorities agreed to contribute a greater sum to this work during 2008/09 due to their own service demands and the increased capacity created by the economic slowdown.

Work is also undertaken via the LABC Partner Authority Scheme. Under this scheme a Partner Company is given a one to one relationship with a Partner Authority (i.e. CNC) for the plan approval aspect of all construction projects irrespective of location. CNC acts as an effective conduit with the local authority where the project is to be built. CNC assesses the plans for a project and issues a decision advice notice to the inspecting authority, which leads to automatic Building Regulations approval by the Inspecting Authority. This close working relationship simplifies and streamlines the consultation process; removing any delays, which may otherwise impede the progress of applications. The table below shows the trading account split between fee earning and non-fee earning work:

2007/08		2008/09		
Total		Fee Earning	Non Fee Earning	Total
£'000		£'000	£'000	£'000
1,201	Employee Charges	1,119	138	1,257
90	Transport Costs	79	13	92
150	Supplies and Services	108	17	125
257	Service Level Agreements	227	50	277
<u>1,698</u>	Total Expenditure	<u>1,533</u>	<u>218</u>	<u>1,751</u>

(1,392)	Charges	(1,149)		(1,149)
0	Sale of services to CNC CS Ltd	(119)		(119)
	SLA income from partner authorities re non fee earning work		(382)	(382)
(37)	Partner Authority Scheme	(83)		(83)
(43)	Interest	(3)		(3)
(23)	Miscellaneous	(15)		(15)
<u>(1,687)</u>	Total Income	<u>(1,369)</u>	<u>(382)</u>	<u>(1,751)</u>
<u>11</u>	Deficit/(Surplus) for Year	<u>164</u>	<u>(164)</u>	<u>0</u>

6. Debtors

The main debtor within Partner Authorities is South Norfolk Council, which has paid over VAT to HM Revenue & Customs on behalf of CNC. CNC will reimburse these costs to South Norfolk Council in 2009/10

31 March 2008		31 March 2009	
£'000		£'000	
184	Sundry Debtors (All Fees and Charges)	388	
(6)	Provision for Bad Debts	(7)	
<u>178</u>		<u>381</u>	

7. Creditors

31 March 2008		31 March 2009	
£'000		£'000	
0	Government Departments	25	
18	Partner Authorities	38	
180	Pension Authorities	19	
67	Sundry Creditors	63	
<u>85</u>		<u>145</u>	

8. Movement on General Reserve

31 March 2008		31 March 2009	
£'000		£'000	
129	Opening Balance	118	
(11)	Movement in Year	0	
<u>118</u>	Closing Balance	<u>118</u>	

9. General Reserve

CNC maintains a reserve to provide working capital and to finance any significant investment in the service necessary to support its operational requirements. The interest in this reserve is shared between the partner authorities as follows:

31 March 2008 Total	31 March 2009			Total
	Broadland	Norwich	South Norfolk	
£'000	£'000	£'000	£'000	£'000
178 Debtors	150	94	124	368
25 Bank	(88)	(34)	4	(118)
(85) Creditors	(23)	(21)	(88)	(132)
<u>118</u>	<u>39</u>	<u>39</u>	<u>40</u>	<u>118</u>

10. Contingent Liabilities

There are no contingent liabilities.

11. Investments

Any Surplus funds are invested on behalf of CNC by South Norfolk Council. Interest earned is paid direct to CNC's bank account.

12. Reconciliation of Cash Movements to Balance Sheet

	As at 31 March 2008 £'000	As at 31 March 2009 £'000	Movement £'000
Bank	25	(118)	(143)

13. Reconciliation of Income and Expenditure Account to Revenue Activities Cash Flow

2007/08 £'000		2008/09 £'000
11	Deficit per Income and Expenditure Account	0
	Non-Cash Adjustment	
(1)	(Increase)/Decrease in Provision Set Aside	(1)
	Accruals	
(46)	Increase/(Decrease) in Debtors	191
618	(Increase)/Decrease in Creditors	(47)
43	Interest received	3
<u>625</u>	<u>Net (Inflow)/Outflow from Revenue Activities</u>	<u>146</u>

14. Authorised for Issue date

The accounts were approved at a meeting on 14th December 2009. The Head of Accountancy & Procurement Services authorised that the Statement of Accounts should be printed following completion of the audit and be placed on the CNC Building Control website. Any events arising after the balance sheet date have been reflected in the accounts up to this authorised for issue date of 14th December 2009.

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

Joint Committee's Responsibilities

The Joint Committee is required:

- To make arrangements for the proper administration of CNC's financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. The joint committee has appointed the Director of Corporate Resources of South Norfolk Council as its Chief Financial Officer.
- To manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- To approve the statement of accounts.

The Chief Financial Officer's Responsibilities

The Chief Financial Officer is responsible for the preparation of CNC's statement of accounts which, in terms of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in Great Britain ('the code'), is required to present fairly the financial position of the Joint Committee at the accounting date and its income and expenditure for the year ended 31st March 2009.

In preparing this statement of accounts, the Chief Financial Officer has:

- Selected suitable accounting policies and then applied them consistently.
- Made judgements and estimates that were reasonable and prudent.
- Complied with the Code.

The Chief Financial Officer has also:

- Kept proper accounting records which were up to date.
- Taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the statement of accounts presents fairly the financial position of CNC at the accounting date and its income and expenditure for the year ended 31 March 2009.

Stephen Beeson BA (Hons) FCCA
(Chief Financial Officer for CNC)

14th December 2009

APPROVAL OF STATEMENT OF ACCOUNTS

I confirm that these accounts were approved by the Joint Committee of Central Norfolk Building Control at a meeting held 25th June 2009.

Signed on behalf of the Joint Committee of Central Norfolk Building Control

Cllr B Morrey
(Chairman of the Joint Committee of Central Norfolk Building Control)

25th June 2009

ANNUAL GOVERNANCE STATEMENT

Scope of Responsibility

Under section 101 (5) of the Local Government Act 1972 three local authorities have entered into an agreement to discharge their building control and related functions through a Joint Committee. The Joint Committee is responsible for ensuring that its business is conducted in accordance with the law and highest standards, that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. The Joint Committee acting on behalf of the three local authorities also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, the Joint Committee is responsible for putting in place proper arrangements for the governance of its affairs, and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

The Purpose of the Governance Framework

The governance framework comprises the systems and processes, and culture and values, by which the Joint Committee is directed and controlled and its activities through which it accounts to and engages with the community. It enables the Joint Committee to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Joint Committee's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The governance framework has been in place at the Joint Committee for the year ended 31 March 2009 and up to the date of approval of the statement of accounts.

The Governance Framework

The Joint Committee approves its Business Plan on an annual basis. The FY 2008/09 Plan was approved on 16 April 2008. Due to difficult economic conditions, the Business Plan was reviewed on a regular basis during the year. Financial and management information was critically evaluated at each Joint Committee meeting, with a dynamic approach to making budgetary decisions. This ensured the impact of a projected loss on trading would be kept to a minimum.

The three participating authorities agreed to establish a separate company in December 2007 to deliver services in 2008. This has worked in tandem with the services of the Joint Committee, and no additional risks were exposed due to this work.

The internal audit plan for CNC Building Control has always formed part of South Norfolk Council's Annual Audit Plan, and coverage for 2008/09 was agreed by the Council's Audit and Accounts Committee on 20 March 2008. CNC Building Control also receives its own annual audit report and opinion from the Audit Manager, thereby satisfying statutory and CIPFA requirements with regard to internal audit. The first report of this nature covering the financial year 2007/08 was presented to the Joint Committee on 24 June 2008, whereas the annual report and opinion for 2008/09 will be submitted to the Joint Committee on 25 June 2009.

The governance arrangements are reviewed on a regular basis. The Joint Committee has a Secretary and Chief Finance Officer of the Joint Committee. The Joint Committee has its own Rules of Financial Governance and Terms of Reference so decisions are taken within an agreed framework. Other standing orders, codes of conduct, etc, which are not separately approved by the Joint Committee, follow those of the host Authority - Broadland District Council.

The Joint Committee receives quarterly reports on performance. These reports show performance achieved compared to targets set in the Business Plan. The IT system enables managers to review performance with their staff on a weekly basis.

The Joint Committee commissions internal audit reviews of its governance arrangements and financial management procedures on a regular basis. The implementation of previously agreed audit recommendations have been reviewed. This found that of six recommendations due for implementation during 2008/09, two remained outstanding, both of which were high priority. These should be implemented by 31 July 2009. A further eight recommendations were raised in 2008/09, which are yet to reach their deadline for implementation, one of which is high priority.

The Joint Committee commissions an annual review at the end of each financial year to support the production of this Annual Governance Statement. This review has highlighted areas for improvement which are described later in this Statement.

The Joint Committee does not have a separate Audit Committee. This function is carried out by the South Norfolk Council Audit and Accounts Committee, with regular communications with the Joint Committee.

Responsibilities for statutory obligations are formally established. The Chief Executive of Broadland District Council (as Head of Paid Service) disseminates statutory instruments to managers responsible for acting on them.

The Joint Committee does not have its own policies for whistle-blowing or for receiving and investigating complaints from the public. The policies of the host

Authority- Broadland District Council- are used for these purposes.

Training and development needs of staff are identified by managers through the staff appraisal process. The needs of senior staff and Joint Committee members are kept under review.

Review of Effectiveness

The Joint Committee has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the managers, Secretary and Chief Finance Officer of the Joint Committee who have responsibility for the development and maintenance of the governance environment, the Internal Auditors annual report, and also by comments made by the external auditors and other review agencies and inspectorates.

From 1st April 2008, CNC was established as a separate organisation on South Norfolk Council's Financial Management System. This enabled controls to be managed more effectively, particularly ensuring bank reconciliations are robust. This resolved a significant risk which had previously existed.

Significant Governance Issues

The two significant governance issues raised previously have been resolved.

Three new significant issues has been identified, which are:

- a) South Norfolk Council (which provides debt recovery services to CNC) should document its adopted debt recovery procedure and send out reminder letters in accordance with the formal procedure.
- b) Risk management arrangements require enhancement - linking risks to strategic objectives and allocating responsibility for dealing with risk management issues.
- c) Develop a Counter Fraud and Corruption Policy so there is a clear process for investigating breaches of proper standards of behaviour.

We propose over the coming year to take steps to address the above matters to further enhance our governance arrangements. We are satisfied that these steps will address the need for improvements that were identified in our review of effectiveness and will monitor their implementation and operation as part of the next annual review.

Signed:

Cllr B Morrey Chairman to the Joint Committee

Signed:

Secretary to the Joint Committee

Independent auditor's report to the Members of Central Norfolk Building Control Consultancy Joint Committee

Opinion on the financial statements

I have audited the Joint Committee's accounting statements and related notes of Central Norfolk Building Control Consultancy Joint Committee for the year ended 31 March 2009 under the Audit Commission Act 1998. The accounting statements comprise the Income and Expenditure Account, the Statement of Movement on the General Fund Balance, the Balance Sheet, the Statement of Total Recognised Gains and Losses, the Cash Flow Statement, and the related notes. These accounting statements have been prepared under the accounting policies set out in the Statement of Accounting Policies.

This report is made solely to the members of Central Norfolk Building Control Consultancy Joint Committee in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 49 of the Statement of Responsibilities of Auditors and of Audited Bodies prepared by the Audit Commission.

Respective responsibilities of the Chief Financial Officer and auditor

The Chief Financial Officer's responsibilities for preparing the financial statements in accordance with relevant legal and regulatory requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2008 are set out in the Statement of Responsibilities for the Statement of Accounts.

My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the accounting statements present fairly, in accordance with relevant legal and regulatory requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2008 the financial position of the Joint Committee and its income and expenditure for the year.

I review whether the governance statement reflects compliance with 'Delivering Good Governance in Local Government: A Framework' published by CIPFA/SOLACE in June 2007. I report if it does not comply with proper practices specified by CIPFA/SOLACE or if the statement is misleading or inconsistent with other information I am aware of from my audit of the financial statements. I am not required to consider, nor have I considered, whether the governance statement covers all risks and controls. Neither am I required to form an opinion on the effectiveness of the Joint Committee's corporate governance procedures or its risk and control procedures.

I read other information published with the accounting statements, and consider whether it is consistent with the audited accounting statements. This other information comprises the Explanatory Foreword. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the accounting statements. My responsibilities do not extend to any other information.

Basis of audit opinion

I conducted my audit in accordance with the Audit Commission Act 1998, the Code of Audit Practice issued by the Audit Commission and International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounting statements and related notes. It also includes an assessment of the significant estimates and judgments made by the Joint Committee in the preparation of the accounting statements and related notes, and of whether the accounting policies are appropriate to the Joint Committee's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the accounting statements and related notes are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the accounting statements and related notes.

Opinion

In my opinion the Joint Committee's financial statements present fairly, in accordance with relevant legal and regulatory requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2008, the financial position of the Joint Committee as at 31 March 2009 and its income and expenditure for the year then ended.

Conclusion on arrangements for securing economy, efficiency and effectiveness in the use of resources

Joint Committee's Responsibilities

The Joint Committee is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance and regularly to review the adequacy and effectiveness of these arrangements.

Auditor's Responsibilities

I am required by the Audit Commission Act 1998 to be satisfied that proper arrangements have been made by the Joint Committee for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the Audit Commission requires me to report to you my conclusion in relation to proper arrangements, having regard to relevant criteria specified by the Audit Commission for other local government bodies. I report if significant matters have come to my attention which prevent me from concluding that the Joint Committee has made such proper arrangements. I am not required to consider, nor have I considered, whether all aspects of the Joint Committee's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

Conclusion

I have undertaken my audit in accordance with the Code of Audit Practice. In so doing, I was unable to obtain sufficient appropriate evidence that Central Norfolk Building Control Consultancy Joint Committee had:

- Put in place arrangements of its own to promote and demonstrate the principles and values of good governance. The Committee does not have its own formal counter fraud and corruption policy nor arrangements in place to receive and investigate allegations of breaches of proper standards of financial conduct. Nor are the roles and responsibilities of the Joint Committee members and senior officers published.
- Sufficiently well developed risk management arrangements. The Committee's risk management arrangements do not link risks to strategic objectives and the responsibility for the control and mitigation of risks is not allocated to named individuals.

Having regard to relevant criteria specified by the Audit Commission for other local government bodies, published by the Audit Commission in May 2008 and updated in February 2009, and the supporting guidance, I am satisfied that, in all significant respects, Central Norfolk Building Control Consultancy Joint Committee made proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2009 except that it did not put in place adequate arrangements for:

- Promoting and demonstrating the principles and values of good governance; and
- Managing risks and maintaining a sound system of internal control

Certificate

I certify that I have completed the audit of the accounts in accordance with the requirements of the Audit Commission Act 1998 and the Code of Audit Practice issued by the Audit Commission.

Rob Murray

Officer of the Audit Commission

Audit Commission
Regus House
1010 Cambourne Business Park
Cambourne
Cambridge
CB23 6DP

16th December 2009