

COUNCIL TAX – DISCOUNT/EXEMPTION APPLICATION
Properties occupied by Diplomats

Name & correspondence address	Property Address
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For your application to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Section.

- 1 Please advise of the total number of adults over 18 living in the household
- 2 Is any person who is liable to pay Council Tax a diplomat? YES/NO
- 3 Does this person fulfil the criteria detailed below YES/NO
- 4 Does the diplomat have another address, which is their main home?, YES/NO
If Yes, please supply the address of their main home

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I declare that the information I have given is correct to the best of my knowledge.

Name:	Signature:	Date:
Please provide contact Telephone numbers and E-mail address		
Daytime	Evening	Mobile
E-mail address		

PLEASE NOTE: The information supplied on this form will be used for the purpose(s) for which you have supplied it, and, where appropriate, will also be used by the Council in carrying out its various functions effectively. It will not be shared with other organisations unless we are required to do so by law. However the Council will always use or share information for the prevention or detection of crime, or the apprehension or prosecution of offenders

YOU MUST TELL THE COUNCIL TAX SECTION OF ALL CHANGES WHICH MAY AFFECT YOUR RIGHT TO A DISCOUNT/EXEMPTION

Diplomats

People are not counted as living in a property for Council Tax purposes if they are diplomats, or people who benefit from diplomatic immunity, and certain members of their household, subject to satisfying the conditions listed below.

A person must be:-

- a) *A person on who privileges and immunities are conferred by the Diplomatic Privileges Act 1964(c), or*
- b) *A person on whom privileges and immunities are conferred under paragraph 5(1) or Part II of the Schedule to the Commonwealth Secretariat Act 1966(d), or*
- c) *A person whom privileges and immunities are conferred by section 1 of the Consular Relations Act 1968(e), or*
- d) *In relation to any organisation specified in an Order in Council made under section 1(2) of the International Organisation Act 1968(f), within a class of persons mentioned in section 1(3) of that Act to which the relevant Order extended relief from rates as specified in paragraph 9 of schedule 1 to that Act, or*
- e) *A person on whom privileges and immunities are conferred by article 3 or 4 of the Commonwealth Countries and Republic of Ireland (immunities and Privileges) Order 1985(a), or*
- f) *The head of any office established as described in section 1(1) of the Hong Kong Economic Trade Act 1996(b)*

And is not:-

- i. *A British citizen, a British Dependent Territories citizen, a British National (Overseas) or a British Overseas citizen; or*
- ii. *A person who under the British Nationality Act 1981(c) is a British subject; or*
- iii. *A British protected person (within the meaning of that Act); or*
- iv. *A permanent resident of the United Kingdom.*