

**COUNCIL TAX – DISCOUNT/EXEMPTION APPLICATION  
PERSONS IN DETENTION**

Name & correspondence address	Property Address
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.....	.....
.....	.....
.....	.....

**For your application to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Section.**

1 Please give the number of people aged 18 years and over who normally live in your home including anyone who may qualify for a discount.

**2 Details of person in Detention in Prison**

<b>Full name:</b>	<b>Date of birth:</b>
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<b>Name and address of place of detention:</b> ..... ..... .....
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<b>Date detained:</b>	<b>Anticipated date of release:</b>
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<b>Prison reference number if known:</b>
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**I declare that the information I have given is correct to the best of my knowledge.**

<i>Name:</i>	<i>Signature:</i>	<i>Date:</i>
Please provide contact Telephone numbers and E-mail address		
Daytime	Evening	Mobile
E-mail address		

**PLEASE NOTE:** *The information supplied on this form will be used for the purpose(s) for which you have supplied it, and, where appropriate, will also be used by the Council in carrying out its various functions effectively. It will not be shared with other organisations unless we are required to do so by law. However the Council will always use or share information for the prevention or detection of crime, or the apprehension or prosecution of offenders*

**You must tell the Council Tax Section of all changes, which may affect your right to a Discount or Exemption**