

**Revenue & Support Services Council Tax Team**

Swan Lane Long Stratton Norwich NR15 2XE  
Tel 01508 533633 Fax 01508 533616

[revenues@s-norfolk.gov.uk](mailto:revenues@s-norfolk.gov.uk)



**Council Tax Discount Application  
People for whom Child Benefit is being received**

**Name & Correspondence Address**

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**Address of property:**  
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**Qualifying Criteria**

People are not counted as living in a property for Council Tax purposes if they have:

- a) *reached the age of 18; but*
- b) *their parent/guardian is still entitled to Child Benefit for them.*

For discount to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Section.

**1** Please give the number of people aged 18 years and over who normally live in your home including anyone who may qualify for a discount.

**2** Details of person for whom child benefit is being paid

Full name:
Date of birth:
Date benefit will cease:

**3 PROOF OF BENEFIT** Please enclose with this form proof of Child Benefit such as the original payment book or letter from the DSS. Any original documents will be returned to you as soon as possible.

**4 I declare that the information I have given is correct to the best of my knowledge.**

Name:	Signature	Date:
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Please provide contact Telephone numbers and E-mail address		
Daytime	Evening	Mobile
E-mail address		

**PLEASE NOTE:** The information supplied on this form will be used for the purpose(s) for which you have supplied it, and, where appropriate, will also be used by the Council in carrying out its various functions effectively. It will not be shared with other organisations unless we are required to do so by law. However the Council will always use or share information for the prevention or detection of crime, or the apprehension or prosecution of offenders.

**YOU MUST TELL THE COUNCIL TAX SECTION IF THE CHILD BENEFIT STOPS AS THIS MAY AFFECT YOUR DISCOUNT**