

Revenue & Support Services Council Tax Team

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Name & Correspondence Address

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**Council Tax Discount Application
People in Hostels/Night
Shelters**

Address of Property:

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Qualifying Criteria

People are not counted as living in a property for Council Tax purposes if their sole or main residence is in a hostel/nightshelter

A hostel is: a bail or probation hostel approved by the Criminal Court Act 1973 or a building which is solely or mainly used to provide residential accommodation not in separate and self-contained sets of premises and which provides personal care for elderly or disabled people or those suffering from alcohol or drug dependence or people with a mental disorder

For a discount to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Section.

1 Please give the number of people aged 18 years and over who normally live in your home including anyone who may qualify for a discount.

2 If the person meets the conditions above, please supply the following details

Persons full name:

Name and address of Hostel/Night Shelter

Date entered Hostel

I declare that the information I have given is correct to the best of my knowledge.

Name:	Signature:	Date:
Please provide contact Telephone numbers and E-mail address		
Daytime	Evening	Mobile
E-mail address		

PLEASE NOTE: The information supplied on this form will be used for the purpose(s) for which you have supplied it, and, where appropriate, will also be used by the Council in carrying out its various functions effectively. It will not be shared with other organisations unless we are required to do so by law. However the Council will always use or share information for the prevention or detection of crime, or the apprehension or prosecution of offenders

YOU MUST TELL THE COUNCIL TAX SECTION OF ALL CHANGES WHICH MAY AFFECT YOUR RIGHT TO A DISCOUNT