

Revenue & Support Services Council Tax Team

Swan Lane Long Stratton Norwich NR15 2XE

Tel 01508 533633 Fax 01508 533616

revenues@s-norfolk.gov.uk



Name & Correspondence Address

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**Council Tax Discount
Application
FOREIGN LANGUAGE ASSISTANTS**

Address of property:
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For a discount to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Section.

Qualifying Criteria
A foreign language assistant is:
a) Registered with the Central Bureau for Educational Visits and Exchanges; and
b) Working as a foreign language assistant at a school or other educational institution in Great Britain

1. Please give the number of people aged 18 years and over who normally live in your home including anyone who may qualify for a discount.

2. If the foreign language assistant meets the conditions please enclose with this form a headed letter from the school or college confirming the following

- * *Assistant's name*
- * *Name and address of school or college*
- * *Date appointment starts*
- * *Date appointment ends*
- * *Proof of registration with the Central Bureau for Educational Visits and Exchanges*

I declare that the information I have given is correct to the best of my knowledge.

Name:	Signature:	Date:
Please provide contact Telephone numbers and E-mail address		
Daytime	Evening	Mobile
E-mail address		

PLEASE NOTE: The information supplied on this form will be used for the purpose(s) for which you have supplied it, and, where appropriate, will also be used by the Council in carrying out its various functions effectively. It will not be shared with other organisations unless we are required to do so by law. However the Council will always use or share information for the prevention or detection of crime, or the apprehension or prosecution of offenders

You must tell the Council Tax Section if any of these courses end or change in any way as this may affect your discount.