



Loans and Grants Panel

Agenda

Members of the Loans and Grants Panel:

Cllr D Goldson - Chairman
Cllr P Allen
Cllr M Dewsbury
Cllr S Hesse
Cllr H Smith
Cllr K Weeks

Date

Wednesday 17 March 2010

Time

9.30am

Place

Colman Room
South Norfolk House
Swan Lane
Long Stratton Norwich
NR15 2XE

Contact

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**If you have any special requirements in order to attend this meeting,
please let us know in advance**

Large print version can be made available



A G E N D A

1. **To report apologies for absence and identify substitute voting members (if any);**

2. **To deal with any items of business the Chairman decides should be considered as matters of urgency pursuant to Section 100B (4) (b) of the Local Government Act, 1972. [Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.];**

3. **To receive Declarations of Interest from Members;**
(Please see guidance form and flow chart attached to the agenda page 3)

4. **Minutes of meeting held on 20 January 2010;** (copy attached – page 5)

5. **Discretionary Grant Applications;** (report attached – page 8)

6. **Community Transport Schemes Discretionary Grant Applications;**
(report attached – page 36)

NOTE: During deliberations on applications, the Panel may wish to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of part of an item, on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended). To exclude the public, the Panel must be satisfied that the public interest in maintaining the exemption outweighs any public interest in disclosing the exemption.

7. **Dates of future meetings:**

19 May 2010, 14 July 2010, 29 September 2010, 24 November 2010



DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether the interest is a personal one only or one which is also prejudicial. The declaration should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote. If it is a prejudicial interest, a member has the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. A member can participate fully where the interest is shared with the majority of residents in that particular ward. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Is (or should) the Interest be registered in the Register of Members' Interests?			
If not, whose well being or financial position is affected to a greater extent than the majority of other people in the ward?			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;">Your own</td> <td style="width: 33%; border: none;">A family member</td> <td style="width: 33%; border: none;">A close associate</td> </tr> </table>	Your own	A family member	A close associate
Your own	A family member	A close associate	
Any person or body who has employed or appointed your family member/close associate			
Any firm in which your family member/close associate is a partner or company of which they are directors			
Any company in which your family member/close associate has shares with a face value more than £25,000			
Any of the following in which you hold a position of general control or management: outside organisations, other public authorities, charities, pressure groups, political parties or trade unions			
<p>Does the interest:</p> <ul style="list-style-type: none"> (a) affect your financial position or the financial position of a person or body described above? <i>(If Yes the interest may be prejudicial)</i> (b) relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described above? <i>(If Yes the interest may be prejudicial)</i> (c) relate to scrutiny by the Overview and Scrutiny committee of a decision you were party to? <i>(If Yes the interest is prejudicial)</i> (d) relate to the functions of the council in respect of housing (except your tenancy), statutory sick pay, an allowance, payment or indemnity given to members, any ceremonial honour given to members, or setting the council tax or a precept under the Local Government Finance Act 1992. <i>(If Yes the interest is NOT PREJUDICIAL)</i> 			
<p>PREJUDICIAL INTEREST</p> <p>If you answered Yes to (a) or (b) is the interest one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that that it is likely to prejudice your judgement of the public interest? If Yes the interest is PREJUDICIAL</p> <p>If you answered Yes to (c) the interest is PREJUDICIAL</p>			
If prejudicial do you intend to attend the meeting to make representations, answer questions or give evidence?			

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
OR
 B Does it affect the well being or financial position of me, my family or close associates; or my family's or close associates'
 • employment, employers or businesses;
 • companies in which they are a director or where they have a shareholding of more than £25,000 face value;
 • business partnerships; or
 C Does it affect the well being or financial position of the following organisations in which I hold a position of general control or management:
 • other bodies to which I have been appointed or nominated by the council;
 • other public authorities;
 • charitable bodies;
 • bodies whose main purpose is to influence public opinion or policy
- More than the majority of other people in the ward?**
- D Is Overview and Scrutiny considering a decision I made? If so you have a prejudicial interest.

NO

YES

Disclose the existence & nature of your interest

You have a personal interest in the matter

Is the interest financial or relating to a regulatory issue e.g. planning permission?

NO

The interest is not prejudicial you can participate in the meeting and vote

YES

You may have a prejudicial interest

- This matter relates to
- housing (except your tenancy)
 - statutory sick pay from the council
 - an allowance, payment or indemnity given to members
 - any ceremonial honour given to members
 - setting the council tax or a precept

YES

NO

The interest is prejudicial withdraw from the meeting by leaving the room (after making representations, answering questions or giving evidence). Do not try to improperly influence the decision

YES

Would a member of the public – if he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

Personal Interest

Prejudicial Interest